

## Job Information

Post Title	Student Assistant (Part-time contract – 6 months)
Company Name	The Hong Kong Polytechnic University Department of Management and Marketing
Business Nature / Introduction	Education
No. of Vacancy	5
Work Location	Hong Kong
Role / Responsibility	<p>Show-casing students from Institute of Textiles and Clothing using the FOCUSED framework a Massive Open Online Course (MOOC).</p> <p><b>Background:</b></p> <p>The "Staying F.O.C.U.S.E.D." philosophy is a strategic thinking framework designed to help prepare the next generation of thought-leaders for a complicated world. By using this framework, students will learn BETTER, learn FASTER and learn MORE than you are used to. Please click the link here for more details:  <a href="https://goo.gl/FRzzid">https://goo.gl/FRzzid</a></p> <p><b>Your job:</b></p> <ol style="list-style-type: none"> <li>1. Attend the pre-training for the filming (around 1 hour);</li> <li>2. Be familiar with the FOCUSED framework;</li> <li>3. You will be assigned to any two/three dice of the seven for a short group discussion and an individual filming for illustration;</li> <li>4. Study the brief script which we will provide you in advance (role play students from Institute of Textiles and Clothing using the FOCUSED framework);</li> <li>5. Dress up for the real filming (dress code: smart casual);</li> <li>6. Be a part of a video-recorded group discussion (around 1 hour)</li> <li>7. Be individually video-recorded to demonstrate the one or two dice assigned to you (around 1 hour);</li> <li>8. Commit to up hold the good name of PolyU.</li> </ol>
Requirements / Qualification	<p>Preferred Qualifications:            Research postgraduate/taught postgraduate/undergraduate graduates in the following fields of study:</p> <ul style="list-style-type: none"> <li>• Design</li> <li>• Intimate Apparel and Activewear</li> <li>• Knitwear Design and Technology</li> <li>• Retail and Marketing</li> <li>• Technology</li> </ul> <p>Other Requirements:</p> <ol style="list-style-type: none"> <li>1. Good command of English;</li> <li>2. Mature presentable skill for filming purpose;</li> <li>3. Patient, reliable, punctual.</li> <li>4. Must be available on 10 September (Tuesday) 2:00 – 5:00pm for a 1 hour group discussion shooting in HKBU.</li> </ol>

Salary/Allowance	HK\$1,400.- to HK\$1,700.-
Target Commencement Date	As soon as possible
Additional Information	Must be available on 10 September (Tuesday) 2:00 – 5:00pm for a 1 hour group discussion shooting in HKBU.
Application Method	Please send the following document to <a href="mailto:rongjiao.zhu@polyu.edu.hk">rongjiao.zhu@polyu.edu.hk</a> : <ul style="list-style-type: none"> <li>• CV</li> </ul>
Application Deadline	1 September 2019

*\* This part-time job opportunity will be counted towards WIE only if student has worked for 120 hours or more.*

### **Note on Minimum Wage Ordinance**

Please note that statutory minimum wage does not apply to student interns as well as work experience students during a period of exempt student employment. Please refer to the [Notes for Student Employees and Employers at the Labour Department](#).

If you want to accept a job paid below the statutory minimum wage (including no-pay internship), please send a written request to [tcwie@polyu.edu.hk](mailto:tcwie@polyu.edu.hk) for issuance of the corresponding document.