

# **THE HONG KONG POLYTECHNIC UNIVERSITY**

## **INDUSTRIAL CENTRE**

### **Post Specification**

#### **Associate Director of Industrial Centre (Ref. 21012709-IE)**

#### **Duties**

The appointee will be required to:

- (a) assist in setting up the vision and mission, development strategy and departmental staffing plan of the Centre;
- (b) manage the staffing and non-staffing resources of the Streams concerned/Centre to carry out both teaching and non-teaching roles and responsibilities as laid down in the departmental staffing plan of the Centre, including allocation of resources to various activities and monitoring of proper use of such resources;
- (c) oversee the operation and development of various Streams in delivering teaching and non-teaching activities;
- (d) oversee the development of technologies and their applications that are in line with the Centre's strategy;
- (e) form partnerships and carry out collaboration projects with other universities, the professions and community organizations with a view to driving high-impact technology development;
- (f) initiate and lead industrial projects, R&D projects, consultancy and other teaching and hands-on learning activities in specific fields of expertise and professionalism;
- (g) oversee the development and implementation of teaching/hands-on learning activities for students and industry that align with current professional scope and standards;
- (h) manage the intellectual properties of the Centre, including protection, further development and commercialisation of intellectual properties; and
- (i) perform any other duties as assigned by the Director of the Centre or his delegates.

#### **Qualifications**

Applicants should have:

- (a) a doctoral or master's degree and professional qualification in related disciplines;
- (b) at least ten years of managerial/specialist experience at senior level in sizeable organizations;
- (c) excellent communication and leadership skills; and
- (d) good command of both spoken and written English and Chinese, and preferably with fluency in Putonghua.

## **Remuneration and Conditions of Service**

A highly competitive remuneration package will be offered. Initial appointment will be on a fixed-term gratuity-bearing contract. Re-engagement thereafter is subject to mutual agreement. Applicants should state their current and expected salary in the application.

27 January 2021