

**THE HONG KONG POLYTECHNIC UNIVERSITY**

**DEPARTMENT OF HEALTH TECHNOLOGY AND INFORMATICS**

**Post Specification**

**Part-time Technical Officer** (Ref. 21011911)

**[Appointment period: five months]**

**Duties**

The appointee will be required to:

- (a) assist in the coordination of the smooth running and maintenance of both the teaching and research laboratories of Medical Laboratory Science;
- (b) prepare reagents, samples and equipment, and perform demonstration for students in practical classes;
- (c) order chemicals, consumables and equipment, and assist in monitoring the budget of the laboratories, etc.;
- (d) provide technical assistance to research and project students;
- (e) assist in the implementation of Health and Safety policies of the University;
- (f) check and update the stock and inventory, and be responsible for the maintenance of equipment; and
- (g) perform any other duties as assigned by the Head of Department or his delegates.

**Qualifications**

Applicants should have:

- (a) a recognised degree in Biomedical Science or an equivalent qualification;
- (b) at least five years of relevant post-qualification experience; and

Preference will be given to those with higher academic qualifications and relevant post-qualification experience especially in Haematology.

**Remuneration**

The remuneration rate is HK\$190 per hour.

19 January 2021