THE HONG KONG POLYTECHNIC UNIVERSITY

DEPARTMENT OF CIVIL AND ENVIRONMENTAL ENGINEERING

Post Specification

Half-time Teaching Fellow in Technical English (Ref. 20021101)
[Appointment period: from March 2020 to September 2020]

Duties

The appointee will be required to:

(a) assist subject lecturers to mark the assignments with English writing components;
(b) identify weak students through their assignments and to meet the students concerned individually;
(c) provide consultation hours to all undergraduate students, in particular those final year students working on the final year projects (FYP) and the posters;
(d) assess the FYP posters and select the top ones for a presentation and competition;
(e) participate in the development and delivery of technical English enhancement programmes, such as writing workshop and oral presentation on engineering topics; and
(f) perform any other duties as assigned by the Head of Department or his/her delegates.

Qualifications

Applicants should:

(a) have a first degree preferably in a science or engineering discipline and a master’s degree preferably in English Linguistics, Applied Linguistics or English Teaching and Learning or a related discipline;
(b) have at least three years of post-qualification tertiary teaching experience and/or relevant professional, practical or industrial experience;
(c) be highly proficient in written and spoken English; and
(d) have solid English teaching experience or extensive experience in writing effective technical reports and making effective presentations.

Preference will be given to native English speakers and/or those who have a deep understanding of the English problems of engineering students in Hong Kong.

[Applicants who have responded to the previous advertisement(s) need not re-apply.]
Remuneration

A highly competitive remuneration package will be offered. Applicants should state their current and expected salary in the application.

*PolyU is an equal opportunity employer committed to diversity and inclusivity. All qualified applicants will receive consideration for employment without regard to gender, ethnicity, nationality, family status or physical or mental disabilities.*

11 February 2020