

Job Information

Post Title	Assistant to General Manager (Part-time contract - 6 months)
Company Name	Crescendo Apparel
Business Nature / Introduction	CRESCENDO APPAREL is a children's wear brand which is newly established in Hong Kong. CRESCENDO would love to walk through every kids' growth in a classic trendy and playful way. We emphasis styles, fabrication and comfortability. With a team of passionate fashion-graduates from the Hong Kong Polytechnic University and the London College of Fashion, we are aiming to bring our first collection FW 2021 to Europe and New York City in the coming year.
No. of Vacancy	1
Work Location	Hong Kong
Role / Responsibility	<ul style="list-style-type: none"> • Assisting trade show in the Mid-January 2020 (in Florence) (To be confirmed) • Assisting trade show in the Early-February 2020 (in Paris/NYC) (To be confirmed) • Assisting photo shooting in August 2019 • Graphic designing of marketing communication and promotion materials, including print ads, lookbook, gif, videos, flyers, ad-hoc projects and all kinds of marketing materials • Coordinating with internal and external parties to ensure all materials can be delivered on time
Requirements / Qualification	<p>Preferred Qualifications: Undergraduates/sub-degree graduates in the following fields of study:</p> <ul style="list-style-type: none"> • Design • Intimate Apparel and Activewear • Knitwear Design and Technology • Retail and Marketing <p>Other Requirements</p> <ul style="list-style-type: none"> • Good illustration skills are an asset • Strong competency in image/photo editing • Proficient in PC computer, Photoshop / Illustrator • Good command of both spoken and written English and Chinese • Detail-oriented, enthusiastic, independent and self-motivated • Creative, good market and fashion sense • Ability to work timeliness
Salary/Allowance	HK\$70-100 per hour
Target Commencement Date	As soon as possible
Additional Information	<ul style="list-style-type: none"> • Benefits HK\$70-100 hourly rate for weekly meeting (Saturday 10:00-13:00) • Flexible working hours (home office) • Free tickets and accommodation to trade shows • Gaining real business trade shows experience for developing future career
Application Method	Please send the following documents to info@crescendo-apparel.com : <ul style="list-style-type: none"> • CV • ePortfolio

Application Deadline	21 July 2019
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** This part-time job opportunity will be counted towards WIE only if student has worked for 120 hours or more.*

Note on Minimum Wage Ordinance

Please note that statutory minimum wage does not apply to student interns as well as work experience students during a period of exempt student employment. Please refer to the [Notes for Student Employees and Employers at the Labour Department](#).

If you want to accept a job paid below the statutory minimum wage (including no-pay internship), please send a written request to tcwie@polyu.edu.hk for issuance of the corresponding document.