



“We-Safety” is a newsletter aimed at providing PolyU staff and students with safety information and news about how the University is working to keep our community safe.

May **We** work together to achieve **Safety** on campus.

Safety Week 2015

To raise awareness among staff and students of the importance of safety on campus, to enhance their safety knowledge in terms of hazards and risk management in different industries, Health, Safety and Environment Office (HSEO) successfully organized the PolyU Safety Week from 18 to 24 November 2015. This is the first weekly campaign organized by PolyU to promote safety on campus with the theme on “Safe Campus Safe Learning”.

Consisting of a series of events including safety information exhibitions, slogan design competition, safety quiz competition, on-campus and off-campus visits, seminars and demonstrations, the campaign garnered active participation from staff and students. The campaign also

shed light on how the HSEO and various action offices work together to keep our University a safe learning environment.



Opening Ceremony cum Slogan Competition Prize Presentation

(From Left) Ms Alice Lam (OSHC), Mr William Wong (FSD), Mr S. H. Chan (FSD), Ms Bonnie Yau (OSHC), Ir Prof. J. M. Ko (former interim Vice President (CDF)), Ms Hazel Chan (staff awardee), Ms Wei Lingyi (student awardee), Ms Ann Lui (staff awardee), Mr Y. K. Kam (HSEO)

Slogan Competition & Safety Quiz Competition

To encourage greater involvement of staff and students, the Slogan Competition and Safety Quiz Competition were held in September and November 2015 respectively for them to take part in.

A total of 71 entries from staff and students were received by the close of Slogan Competition, and prizes were presented to the winners at the Safety Week 2015 Opening Ceremony cum Slogan Competition Prize Presentation. Held on 18 November 2015, the ceremony was officiated by Ir Prof. J. M. Ko, former interim Vice President (Campus Development and Facilities (CDF)); Ms Bonnie Yau, Executive Director of Occupational Safety and Health Council (OSHC); Mr S. H. Chan, Divisional Commander of Kowloon South Division, Fire Services Department (FSD); and Mr Y. K. Kam, Head of HSEO. The two winning slogans (one from the Student Group and the other from the Staff Group) were printed on the promotional materials of the Safety Week 2015 and were displayed on campus.

After the preliminary round of Competition in October 2015, three teams of students entered the Final on 24 November, the last day of Safety Week 2015. After fierce competition, the “Jatomtonic” Team (which consisted of four students from the Department of Civil and Environmental Engineering) won championship.



Safety Quiz Competition



Champion, Safety Quiz Presentation



Safety Information Exhibition

Safety Information Exhibition

With support from OSHC, FSD, the SAR Government’s Department of Health and Agriculture, Fisheries and Conservation Department; and PolyU’s Facilities Management Office (FMO), the Safety Information Exhibition was held from 18 to 24 November 2015 on the podium of the FG Wing. The themes of this exhibition included chemical safety, electrical safety, fire safety, mosquito/pest-borne diseases prevention, information about dengue fever, and health benefits of taking the stairs. Besides, PolyU’s personal protective equipment (PPE) suppliers also displayed and demonstrated the latest PPE from 18 to 20 November 2015 at the same venue. The activities provided the University community with a chance to learn more about safety and the latest PPE.

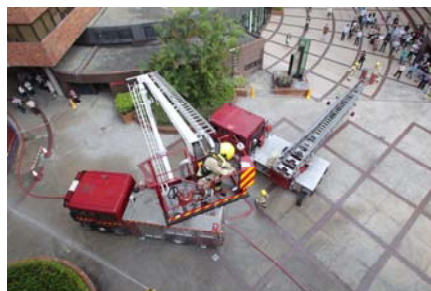
Seminars & Demonstrations

As enhanced University community’s safety knowledge on campus is an important element of Safety Week 2015, “Fire Safety Seminar” and “Experience Sharing Seminar: Chemical Safety” were organized on 19 and 20 November 2015 respectively. It was our honour to have speakers from FSD and PolyU to share their knowledge of and experience in fire extinguisher/fire blanket use, fire hazards, safe handling of chemicals, and chemical hazards.

With support from Tsim Tung Fire Station, Staff Club Restaurant and FMO, a fire drill demonstration was conducted on 5/F, Communal Building. Some twenty PolyU students and staff members participated in the evacuation and rescue operation carried out by firemen from Tsim Tung Fire Station. Four participants were “rescued” from 5/F balcony to the podium via aerial ladder. In addition, the operation also featured a water display with sprinklers for spectators’ enjoyment.



Fire Safety Seminar



Fire Drill Demonstration



Rescue operation



Site Visits

To facilitate the learning of safety issues in different industries, an on-campus site visit to the Industrial Centre (IC) and two off-campus site visits to OSHC's OSH Academy and Cathay Pacific City were organized for PolyU students and staff during the Safety Week 2015.

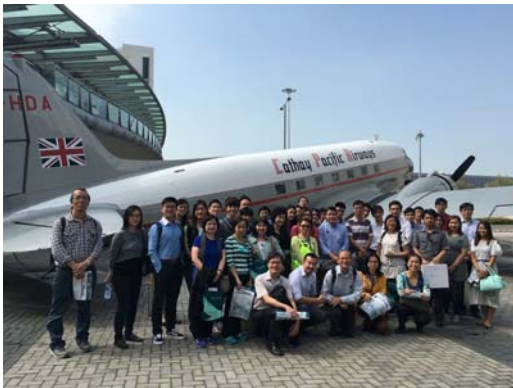
The on-campus site visit to IC at Block W enabled participants to get first-hand information about the current safety measures at IC. Apart from obtaining safety knowledge regarding surface finishing & photochemical machining, they also got to visit the Machining & Safety Equipment Practice Room and the Aviation Services Research Centre, which is not open to the public.

The off-campus site visit to OSH Academy of OSHC in Tsing Yi offered participants a chance to have a better understanding of the safety issues in various industries and a chance to visit simulation rooms featuring various safety issues.

Participants of the off-campus site visit to Cathay Pacific City got an in-depth picture of the occupational health and safety issues facing the cabin crew through guided tours of the Flight Training Centre, Integrated Operations Centre and In-flight Service Training Centre.



Site Visit to OSHC's OSH Academy



Site Visit to Cathay Pacific City



*In-flight Service Training Centre,
Cathay Pacific City*



*Safety Road Show,
Cathay Pacific City*

Feedback & Snapshots

More than 90% of participants responded that Safety Week 2015 helped them understand more about safety issues. They would like to join the Safety Week activities again and would recommend others to join next year.

For the snapshots of Safety Week 2015, please visit HSEO website at <http://www.polyu.edu.hk/hseo/photogallery/?g=8>. See you in Safety Week 2016!

*Safe Campus
Safe Learning*

We – People

Fenkins Chow, Industrial Centre



Mr Fenkins Chow joined PolyU in 1995 and has served as IC's Departmental Health and Safety Officer (DHSO) for 15 years. Throughout the years, Fenkins has enjoyed the role of DHSO and has found great satisfaction in the improvement in the Centre's safety inspection performance. He has also helped IC to develop its safety management system, and has become the "Safety Icon" of IC.

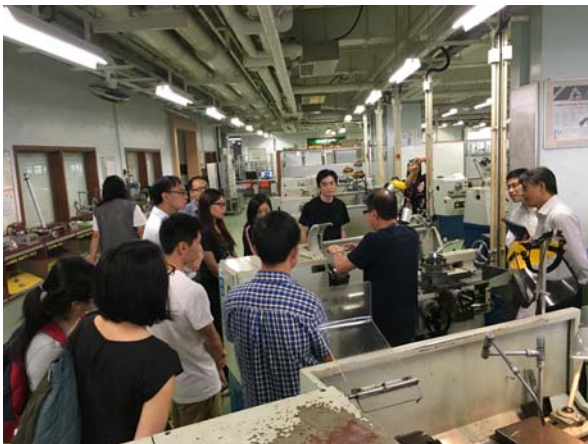
Fenkins believes in the importance of sharing and communication when it comes to safety issues. "As

there are various workshops run by the IC, it is crucial to have a platform to link up, present and update various safety measures and issues raised in the workshops," said Fenkins.

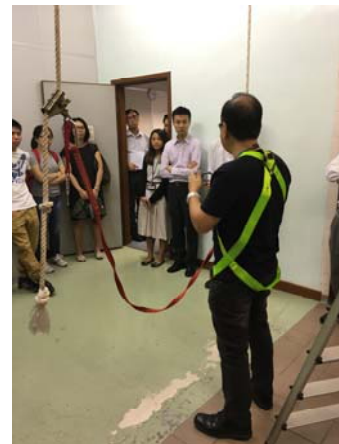
Reflecting on the positive outcomes of creating a web-based safety intranet for IC staff 15 years ago, Fenkins said, "IC colleagues have since gained access to the intranet to obtain safety information, and share and update safety measures."

In addition to internal communication and sharing, Fenkins has found sharing among various departments/units a source of inspiration to him regarding safety issues. He appreciates HSEO's annual event, "Annual Experience Sharing Seminar for DHSOs", which provides an opportunity for DHSOs from various departments/units to share their views on the latest safety issues on campus.

Over the years, Fenkins has also been working hard to introduce safety issues to the University community at large. So he readily accepted HSEO's invitation to introduce IC's latest safety measures and safety training to the participants of "Safety Site Visit to IC" during Safety Week 2015 last November. "I was glad to have a chance to promote safety to the University community. In the event of a second Safety Week in 2016, we will be happy to lend my support again," said Fenkins. With the assistance of IC and Fenkins, all participants' replies to the questionnaires regarding the Site Visit have been successfully collated to provide valuable information on safety issues.



*Site Visit to IC on 20 November 2015
Safety Week 2015*



*Introduction of IC's latest safety
measures and training by Fenkins*



We – Update

A one-day Annual Experience Sharing Seminar 2015 for DHSOs and relevant safety personnel was held on 27 November 2015 at the Conference Centre of Hong Kong Disneyland Hotel.

We were honoured to have speakers from Hong Kong Aircraft Engineering Company Limited, Hong Kong Ocean Park and Café de Coral Group to share their knowledge of and experiences in safety reporting mechanism, safety risk management, food safety and quality assurance in their respective industries.

Guest speakers' fruitful sharing was followed by individual small-group discussions among DHSOs and HSEO representatives. DHSOs shared their experience on safety issues, views on safety measures/activities of PolyU, improvement suggestions regarding health and safety arrangements, health and safety training ideas, workshops and activities needed at PolyU.



We – Challenge

“We-Challenge” is open to all PolyU staff members and students (both full-time and part-time). If you answer all the questions correctly, you will have a chance to receive a voucher worth HK\$50. A total of 5 winners will be drawn from those who get all the answers right.

- Which of the following was the theme of Safety Week 2015?
a. Safe Campus Safe Learning b. Safety is NOT a Slogan c. Safety never Hurts
- Which of the following was NOT a supporting unit to Safety Week 2015?
a. Fire Services Department b. Buildings Department c. Occupational Safety & Health Council
- Mr Fenkins Chow is the “Safety Icon” of _____.
a. Health, Safety & Environment Office b. Industrial Centre c. Facilities Management Office
- Mr Fenkins Chow has created a _____ for the staff of his unit to share safety issues/information.
a. chatroom b. mobile application c. web-based intranet
- At the “Annual Experience Sharing Seminar 2015”, representative of _____ delivered a talk regarding food safety.
a. Café de Coral Group b. McDonald's c. Pacific Coffee Company

Please visit <https://myacs.polyu.edu.hk/utills/mysurvey/index.php/217557/lang-en> for the “We-Challenge”

Remarks:

- In the interest of fairness, staff members of HSEO are not permitted to participate in “We-Challenge”.
- In case of dispute, HSEO reserves the right of final decision.

Thanks to all the participants who took part in the “We – Challenge” in the last issue. Below are the five winners to receive the vouchers:

- | | | |
|---------------------|--------------------|-----------------|
| 1. Polly Soo, ABCT | 2. Terry Tse, FHSS | 3. Dora Tse, MM |
| 4. Wei Lingyi, ABCT | 5. Wendy Wong, UHS | |

Congratulations to all the winners! Emails will be sent to them regarding detailed arrangements for prize collection.

We – Learn

HSEO continues to strengthen our in-house safety training and the following Safety Management Training Course for Departmental Health and Safety Officers is scheduled in the first quarter of 2016:

	Training Modules	Language	Date	Time	Venue
1	Managing H&S in PolyU	Cantonese	16 Feb 2016 (Tue)	9:30 am – 12:30 pm	Z411
		English	17 Feb 2016 (Wed)		
2	H&S Programs derived from the accident causation model	Cantonese	23 Feb 2016 (Tue)		
		English	24 Feb 2016 (Wed)		
3	Conducting Safety Inspection	Cantonese	1 Mar 2016 (Tue)		
		English	2 Mar 2016 (Wed)		
4	Risk Management (Safety Management Series)	Cantonese	8 Mar 2016 (Tue)		
		English	9 Mar 2016 (Wed)		
5	Response to accident; human error and accident investigation	Cantonese	15 Mar 2016 (Tue)		
		English	16 Mar 2016 (Wed)		

Please visit HSEO webpage of <http://www.polyu.edu.hk/hseo/training-news/training-enrollment> for the latest training information and enrollment.

We – Listen

*We value your opinions and **We** always Listen.* Below is a real case that demonstrates PolyU's determination to maintain safety for you.

In October 2015, HSEO received a report of a minor fire incident, caused by recharging two non-rechargeable lithium thionyl chloride (Li-SOCl₂) batteries with a domestic battery charger.

Li-SOCl₂ batteries are commonly used for professional electronic equipment. This type of battery resembles ordinary kind of 1.5V AA battery in shape and size, but operates at 3.6V and is non-rechargeable. Recharging Li-SOCl₂ batteries may cause a fire or even an explosion. A ruptured Li-SOCl₂ battery releases its internal contents, and contact with these contents may cause irritation to skin, eyes and mucous membranes.

From the follow-up investigation, it was found that the user had not read the warning label on the Li-SOCl₂ battery, which clearly stated that the battery was non-rechargeable, and had mistaken it for a rechargeable AA battery. HSEO would like to remind students and colleagues to read the warning labels on batteries carefully and observe the stated safety precautions before using or attempting to recharge them.

From the above case, we also found that the user had not beforehand removed the paper warning tag on the plug of the battery charger, which carries safety information provided by the manufacturer on proper use of the power plug. In fact, the same mistake is often found in our safety inspections. Since the paper warning tag is combustible, it would increase fire risk when the power plug is connected to a power source. Therefore, we strongly advise all members of the University community to remove any paper warning tag on the power plug before use to reduce the risk of fire.

Please visit <https://myacs.polyu.edu.hk/utills/mysurvey/index.php/678737/lang-en> Let us know your views, and how we can help!



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