

THE HONG KONG POLYTECHNIC UNIVERSITY

SCHOOL OF NURSING

Post Specification

Project Fellow/Postdoctoral Fellow/Project Associate/Project Assistant (Full-time/Half-time/Part-time) (five posts) (Ref. 18070309)

[Appointment period: six months initially, with possibility of further appointment]

Duties

The appointees will assist the project leader in the project - “Collaborative care in school health and safety”. They will be required to:

- (a) provide overall coordination and support to the project;
- (b) conduct various school health related projects;
- (c) involve in and monitor the process of the project under the supervision of the project leader;
- (d) liaise with staff members and students of the collaborating secondary schools regarding the students’ health knowledge and behaviours;
- (e) coordinate with undergraduate students for providing health services / education to the secondary school students;
- (f) assist in literature review and project evaluation;
- (g) perform data analysis and draft reports; and
- (h) perform any other duties as assigned by the project leader or her delegates.

Qualifications

Applicants for the **Project Fellow** posts should have a doctoral degree with at least three years of postdoctoral research experience or equivalent qualifications and experience.

Applicants for the **Postdoctoral Fellow** posts should have a doctoral degree or an equivalent qualification and must have no more than three years of post-qualification experience at the time of application.

Applicants for the **Project Associate** posts should have a master’s degree or a good honours degree with at least three years of research/relevant work experience.

Applicants for **Project Assistant** posts should have an honours degree or an equivalent qualification.

Applicants should also:

- (a) have good knowledge of research methods and advanced statistics;

- (b) have solid experience in using SPSS;
- (c) have a good command of both written and spoken English and Chinese;
- (d) be enthusiastic, self-motivated, reliable and able to work independently;
- (e) have strong commitment to promote health of students; and
- (f) have good communication and interpersonal skills.

Applicants are invited to contact Dr Cynthia Wu Sau-ting at tel no. 2766 6545, fax no. 2364 9663 or email cynthia.wu@polyu.edu.hk for further information.

Remuneration

For full-time and half-time appointments, a highly competitive remuneration package will be offered. Applicants should state their current and expected salary in the application.

For part-time appointments, the remuneration rates for the posts of Project Fellow, Postdoctoral Fellow, Project Associate and Project Assistant are HK\$354, HK\$341, HK\$162 and HK\$113 per hour respectively.

3 July 2018