

THE HONG KONG POLYTECHNIC UNIVERSITY

SCHOOL OF NURSING

Post Specification

Project Fellow / Project Associate (Full-time / Half-time / Part-time) (two posts) (Ref. 17111511)
[Appointment period: each for six months initially, with possibility of further appointment]

Duties

The appointees will assist the project leader in the project - “Enriching senior year places students’ learning experience through curricular and co-curricular activities in Hong Kong’s universities” which aims for identifying senior-year-places admitted (SYA) students learning needs, both academic and non-academic, and establishing territory-wide support systems in response to the needs identified. They will be required to:

- (a) carry out a detailed needs analysis of SYA students’ needs including literature review, questionnaire design, questionnaire administration, focus group interviews and analysis of collected data;
- (b) use the results to develop the support for students; and
- (c) perform any other duties as assigned by the project leader or her delegates.

Qualifications

Applicants for the **Project Fellow** posts should have a doctoral degree in English / Education / Linguistics with at least three years of postdoctoral research experience or equivalent qualifications and experience.

Applicants for the **Project Associate** posts should have a master’s degree in English / Education / Linguistics or a good honours degree in one of the said disciplines with at least three years of research/relevant work experience.

Applicants should also:

- (a) have experience in material development projects in the field of English language learning/teaching;
- (b) have extensive experience in literature review/search;
- (c) have thorough knowledge of and experience in data collection and analysis (mixed-method);
- (d) be able to produce university-level research on time and meet deadlines;
- (e) have experience in developing course content either online or offline;
- (f) have good communication skills;
- (g) be able to work independently and in a team; and

(h) have a good command of written and spoken English.

Preference will be given to those with knowledge of SYA students and employment market trend.

Applicants are invited to contact Dr Kin Cheung at tel no. 2766 6773, fax no. 2364 9663 or email kin.cheung@polyu.edu.hk for further information.

Remuneration

For full-time and half-time appointments, a highly competitive remuneration package will be offered. Applicants should state their current and expected salary in the application.

For part-time appointments, the remuneration rates are HK\$337 per hour for the post of Project Fellow and HK\$159 per hour for the post of Project Associate.

15 November 2017