

Notice on Response Actions for the Novel Coronavirus (7): Online Teaching and Learning Arrangements for Students

Task Force on the Delivery of Online Teaching

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Dear Students

Further to the notice from the President dated 27 January 2020 announcing the online teaching arrangements, the implementation details have been worked out after thorough consideration of the comments from students and staff. You are advised to take note of the following important dates and the detailed arrangements:

Important Dates in Semester 2, 2019/20

- Online teaching starts : 10 February 2020
- Teaching ends : 9 May 2020
- Add/Drop period : 10 - 22 February 2020

Detailed Arrangements

I. From Now till 9 February 2020

1. There will be no face-to-face classroom teaching activities organized by the University in Hong Kong and Mainland China.

II. During 10 February - 1 March 2020

1. All subjects in the forms of lecture and tutorial should be conducted by means of online teaching (plus e-learning) instead of face-to-face classroom teaching in Hong Kong and Mainland China.

2. All online teaching and learning will be held at the scheduled class time as shown in the class timetables in eStudent (administrated by the Academic Registry).

3. Teaching and learning activities in the forms of practicum, experiment and training will be suspended.

4. The University discourages all face-to-face activities in Hong Kong and Mainland China.
5. Students wishing to sit in a subject during the add/drop period without registration should seek permission from the subject lecturer to add their names to the online class list. Nevertheless, students should formally register for the subject on or before the end of the add/drop period on a first-come-first-served basis if they want to take the subject in the semester.
6. Students who would like to gain access to campus for essential activities should abide by the University's precautionary measures, e.g. wearing surgical masks and/or glasses/goggles, and undergoing body temperature screening at the entrance before entering the campus.

III. Beyond 2 March 2020

1. The University will closely monitor the situation and decide the measures for the period from 2 March 2020 onwards in due course.
2. Small group teaching and learning activities such as those in the form of practicum, experiment and training will be resumed as soon as viable.
3. The assessment methods and arrangements will be announced in due course.

If you have any questions, please contact the Academic Registry (hotline: 2333 0600 or email: ar.dept@polyu.edu.hk).

I take this opportunity to wish all of you a healthy and prosperous Year of the Rat!

Ping-kong Alexander Wai
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Vice President (Research Development) & Deputy President and Provost designate