

Notice on Response Actions for the Novel Coronavirus (42): Special Work Arrangement and Return2hk Travel Scheme

Task Force on Response Actions for the Novel Coronavirus

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Dear Staff and Students,

Special Work Arrangement

In response to the local deteriorating COVID-19 situation, the Government announced yesterday (30 November 2020) the re-introduction of work from home arrangement for civil servants except for those engaged in emergency and essential services. To safeguard the health and safety of our staff and students, the Central Management Team has decided to implement the following special work arrangement with effect from 2 December 2020 until further notice:

Except for those staff who are engaged in essential teaching activities/operations and emergency services, the Heads of Department can decide to allow their staff to work from home. The University will monitor the evolving situation and keep you advised of any further update on the work arrangement.

Return2hk Travel Scheme

The University announced via Notice No. 19 in March 2020 the requirement for all staff and students returning to Hong Kong from Mainland China, Macau, Taiwan and/or abroad to undertake self-quarantine for 14 days from the date of arrival in Hong Kong. Those staff and students who are undertaking self-quarantine are not allowed to enter the campus and student hostels.

The HKSAR Government has recently introduced the Return2hk Travel Scheme (the Scheme). Under the Scheme, which started on 23 November 2020, Hong Kong residents returning from Guangdong Province or Macao would be exempted from the 14-day compulsory quarantine requirement upon their entry into Hong Kong. In view of this arrangement, the Central Management Team has decided that returning staff and students from Guangdong province and Macao under the Scheme will be exempted from the 14-day self-quarantine requirement announced by the University in March 2020.

You are reminded that all staff and students are required to report their visits outside Hong Kong in the past 14 days, if any, to the University by submitting the e-Travel Declaration Form. Hyperlinks of the Forms are given below:

- For STAFF: www.polyu.edu.hk/travel_declaration
- For STUDENTS: www.polyu.edu.hk/student_travel_declaration

The Forms will be forwarded to the respective Heads of Department/Unit with copies to the Health, Safety and Environment Office (for staff) and the Student Affairs Office (for students).

In the meantime, please stay vigilant and keep well!

Andy Tong

Chair, Task Force on Response Actions for the Novel Coronavirus