

## **Notice on Response Actions for the Novel Coronavirus (32): A Reminder on COVID-19 Precautionary and Social Distancing Measures**

Task Force on Response Actions for the Novel Coronavirus

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Dear Staff and Students,

In view of the recent surge of local COVID-19 infections, we wish to remind you of the following precautionary and social distancing measures which are in force to safeguard your health and safety:

### 1. e-Travel Declaration and Health Status Form

As stated in the previous Notice No. 19 issued on 17 March 2020, the University requires all staff, students and visitors to complete the e-Travel Declaration and Health Status Form before they are allowed entry to campus. If any staff and students have any changes in their travel and/or health status since their last declaration, they should update their declarations via the hyperlinks below:

For STAFF: [http://www.polyu.edu.hk/travel\\_declaration](http://www.polyu.edu.hk/travel_declaration)

For STUDENTS: [http://www.polyu.edu.hk/student\\_travel\\_declaration](http://www.polyu.edu.hk/student_travel_declaration)

2. All staff (including research and temporary staff) and students with home-mates undergoing mandatory self-quarantine should report their situation to the Head of Department and undertake self-quarantine for 14 days from the date of arrival in Hong Kong of their home-mates. Work from home arrangement shall be adopted for the staff concerned. The concerned staff and students shall not be allowed to come back to the campus and/or hostels during the quarantine period.
3. All non-essential activities shall be minimized, and those involving a large group of people shall be suspended until further notice.
4. Head of Department should
  - a. encourage and facilitate the adoption of flexible working and lunch hours so that colleagues can avoid commuting and gathering during the peak hours, and
  - b. allow staff with special health conditions to work from home.

5. All staff, students and visitors

- a. must wear a face mask during all face-to-face interactions on campus, and
- b. should seek medical attention promptly when feeling unwell with respiratory symptoms, and refrain from coming back to the campus.

The current level of COVID-19 outbreak is expected to persist for a while. Please strictly observe good personal and environmental hygiene, and follow the social distancing guidelines to minimize unnecessary social contacts. Thank you for your continuing support.

Andy Tong

Chairperson, Task Force on Response Actions for the Novel Coronavirus