Cleanroom Equipment Training Records

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| --- | --- | --- |
| English Name: | Chinese Name (if available): | Dept: |
| Mobile: | Training Date: |
| Staff/ Student ID: |  |

Trained equipment: (Tick **ALL** equipment you have trained)

|  |  |  |
| --- | --- | --- |
| □ OAI 800 Contact aligner | □ Suss MA6 aligner | □ Nano-imprinter |
| □ Spin coater (SM-180-BT easy) | □ Spin coater (photoresist only) | □ Optical microscopy x1000 |
| □ HMDS hotplate | □ Novascan UV ozone | □ DektakXT Surface profiler |
| □ Sputtering system  | □ E-beam deposition system | □ Thermal evaporator |
| □ Atomic layer deposition system (ALD) | □ Inductively coupled plasma (ICP) etcher | □ Probe station with semiconductor parameter analyzer |
| □ Rapid thermal processor | □ PVA TePla plasma cleaner | □ Harrick plasma cleaner |
| □ Aixtron PECVD | □ F&K Delvotec semi-automatic wire bonder | □ Hitachi TM3000 Desk-top SEM |
| □ PixDro LP50 inkjet printer | □ Nano-FTIR | □ Freeze Dryer |

Applicant’s signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trainer’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name: ( )

Equipment in charge: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name: ( )

We have read the notes below and agree to comply with the policies and regulations.

Notes:

1. Only registered and trained personnel is allowed to book and use above equipment.
2. Formal operating training of the equipment is delivered by the authorized trainer.
3. The applicant understands the operating procedures and any hazards of the equipment.
4. Book the equipment in advance via online equipment booking system. Present your polyU smart card to start or stop using the equipment.
5. Reset equipment to its original configuration and tidy up the working area after use. For any damages, carelessness, the repair cost will be charged to the user.
6. We reserve the right to cancel or suspend your usage right.
7. This form should be completed with signatures and sent to HJ709 for account activation.