

Full name: _____ Email: _____

Staff / student / visitor ID: _____ White card number (for visitors only): _____

Department (for PolyU members) or affiliation (for visitors): _____

Room Number	Safety Tests	Room Name / Equipment	Staff-in-charge	Signature by Staff-in-charge	Briefing Date (DD/MM/YY)
Y708	①②③	Microscopy Room / Leica SPE Confocal Microscope	MY / AL / EL		
Y708a	①②③	Nikon T2 Live-cell Imaging System			
Y708b	①②③	Nikon N-SIM/N-STORM/A1 SR/Confocal Microscope			
Y708c	①②③	Leica SP8 Multiphoton/Confocal Microscope			
Y709	①②③	BD C6/FACSVia Cell Analysers, BD Aria III Cell Sorter, Cell Counter, Jasco CD/CPL Spectrometers, RT-PCR Systems	RL / RC / MY / EL		
Y717	①②	SpeedVac, Cytospin, Homogeniser	RL / RC / AL / EL		
Y717a	①②	Tecan Liquid Handling System, Leica Ultramicrotome			
Y717b	①②	Seahorse XF Analyser, Zeiss Primovert Microscope			
Y729	①②	ITC, Bio-Plex, MassARRAY, Microplate Reader, X-CLARITY	RC / RL / MY		
Y1216	①②	Fermenter Room	RC / AL		
Y522	①②	Drug Formulation Facility	RC		
W711	①	Mass Spectrometers, UPLC	SPK		

HISO online safety test requirements: ① Chemical safety ② Biological safety ③ Laser safety

For Official Use	Checked by:	Date:	Processed by:	Date:
	Chemical safety <input type="checkbox"/>		Biological safety <input type="checkbox"/>	Laser safety <input type="checkbox"/>

Important notes:

- This form is to be used by **ULS users who have been trained to use the ULS equipment** located in the above rooms.
- Please make appointment(s) with the staff-in-charge (see below for contact details) for safety briefing for the room(s) that you would like to access **after you have completed the required safety tests**.
- Please print and submit this form during the safety briefing, and email a scanned copy of your staff, student or visitor card to the staff-in-charge for further processing. **Do not submit any printed copies of your card or safety test results.**
- Since the rooms are borrowed from ABCT, access is subject to the policy of ABCT. **For non-ABCT users, the access hours are from 8:00 to 19:00 on weekdays and 8:00 to 13:00 on Saturdays.** Non-office-hours access can be applied for using another form.
- Users are not allowed to use any other ULS or non-ULS equipment in the room(s) unless they are authorised to do so.

Contacts for staff-in-charge:

Name	Initials	Phone number	Email address
Dr Ryan Chow	RC	3400 8057	hoyin.chow@polyu.edu.hk
Dr Eva Lau	EL	3400 8054	evaoc.lau@polyu.edu.hk
Dr Alan Leung	AL	3400 8984	alan.sl.leung@polyu.edu.hk
Dr Rachel Li	RL	3400 8056	rachel.ws.li@polyu.edu.hk
Dr So Pui-kin	SPK	3400 8797	pui-kin.so@polyu.edu.hk
Dr Michael Yuen	MY	3400 8788	michael.yf.yuen@polyu.edu.hk