

**The 10th International Conference of Asian Society for Precision Engineering and Nanotechnology (ASPEN) 2023**

The Hong Kong Polytechnic University – Department of Industrial and Systems Engineering

20 - 25 November 2023

(Reservation Deadline : 20 October 2023)

Regal Kowloon Hotel – 71 Mody Road, Tsimshatsui, Kowloon, Hong Kong

To: Ms. Yolanda Chan – Director – Corporate & Event Solutions

Direct Telephone : (852) 2313 8637 Direct Fax: (852) 2311 8900

Email: rkh.adoscoma@regalhotel.com

Please make the following reservation by completing required information at below:

<b>Guest Details:</b>	Guest Name (1): Mr / Ms (Last Name) (First Name)	
	Guest Name (2): Mr / Ms (Last Name) (First Name)	
	Telephone:	Email:
<b>Arrival Date:</b>		<b>Arrival Flight/Time:</b>
<b>Departure Date:</b>		<b>Departure Flight/Time:</b>
<b>Room Type And Daily Rate</b> (please ✓ when appropriate)	_____ Superior Room at HK\$1,300* (Include In-room Internet Access for Four IP Users)	
	_____ Superior Room (Single Occupancy) at HK\$1,400* (Include One Daily Breakfast and In-room Internet Access for Four IP Users)	
	_____ Superior Room (Double Occupancy) at HK\$1,500* (Include Two Daily Breakfasts and In-room Internet Access for Four IP Users)	
	_____ Executive Club Superior Room (Single Occupancy) at HK\$1,750 #*	
	_____ Executive Club Superior Room (Double Occupancy) at HK\$1,900 #*	
	Double bedded <input type="checkbox"/>	Twin bedded <input type="checkbox"/>
* The above rates are subject to 10% service charge and government tax (if applicable) per room per night * Confirmation of king size bed is subject to hotel availability		
<b>#Privileges for Executive Club Room:</b>	Maximum two visitors per room are welcomed. Admission fee will be charged at HK\$238+10% service charge per visitor per visit during breakfast or evening drink session. Charge will be applied on consumption basis during other periods of the day. Complimentary Daily Deluxe Continental Breakfast, Evening Cocktail, Free Local Calls and “Home Direct” Access Calls; Free Long-Distance Call Service Charge; In-room Broadband Internet Access for four IP users, Mineral Water in Room; In-room Coffee / Tea Making Facilities; 10% Discount on In-room Laundry Service, Dry Cleaning Service, Business Centre Services; 10% Discount for F&B Consumption in all Restaurants.	
<b>Guaranteed Arrival : (Visa / Master / American Express / JBC)</b>	Credit Card Type / Number:	
	Credit Card Holder Name:	
	Expiry Date:	
<b>Reservations cannot be processed without the above information.</b>		
<b>Cancellation Policy:</b>	In case of no-show, date amendment or cancellation notification made after 20 October 2023, full period’s room charges will be borne by the above credit card holder	
<b>Payment Method:</b>	All expenses are on guest own account and will be settled by their credit card / cash upon departure	
<b>Arrival Transfer:</b> (please ✓ when appropriate)	*Please contact our Airport Representative at Arrival Hall B, counter <b>B15</b> for transfer service. Kindly advise your flight schedule for us to handle your seating arrangement (first-come-first-served). Bus schedule is subject to change without prior notice. Scheduled arrival Shuttle Bus <input type="checkbox"/> per person (Complimentary on schedule basis) Scheduled departure Shuttle Bus <input type="checkbox"/> per person (Complimentary on schedule basis) Limousine HK\$880 (single trip) <input type="checkbox"/> HK\$1,760 (round trip) <input type="checkbox"/> per car <i>HK\$200 surcharge will be applied for midnight (0:00-6:00) service</i>	
<b>Deadline</b>	Confirmation is subject to room availability. Please complete the above reservation form and return to Sales & Marketing Department – Ms. Yolanda Chan <u>on or before 20 October 2023</u>	
<b>Hotel address</b> Regal Kowloon Hotel 71 Mody Road, Kowloon Hong Kong Tel: (852) 2722 1818 Fax: (852) 2369 6950	<u>For office use only</u>	

71 Mody Road, Tsimshatsui, Hong Kong

香港尖沙咀麼地道71號

Tel 電話: (852) 2722 1818 Fax 傳真: (852) 2369 6950 Email 電郵: info@kowloon.regalhotel.com Website 網址: www.regalhotel.com