

THE HONG KONG POLYTECHNIC UNIVERSITY

Institute of Textiles and Clothing

Job Specification

Posting Date:	8 Oct 2021
Post / Position:	Technical Design Trainee
Company:	Clover Global Limited
General Description:	<ol style="list-style-type: none">1. To assist Technical Designer in preparation of fitting session2. To assist in simple pattern making3. To check and measure sample according to our company standard4. To assist in generating the measurement specification and mold chart for production5. To issue sample order sheet to sewing team and follow up the status (HK & Seeds B)6. To assist in fitting by record measurement and photo taking and keep the information for internal reference7. To prepare the material, mold cup ordering and trail package for sample room8. To provide information including sample specification, material, measurement and sewing method etc to costing team for creating the BOM9. To perform any other duties as assigned by the superior and/or their designate from time to time.
Salary:	Salary budget 15K
Education and work experience requirements:	<ol style="list-style-type: none">1. Diploma in Textile / Clothing related disciplines, Intimate Apparel is preferable.2. Fresh graduate would be considered3. Knowledge in Pattern-making is highly preferable4. Possess knowledge in design software5. Travel is required.
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