



Company name: Triumph International Services (APAC) Limited

Job Title: Intern

Employment Type: Internship (Full-time or Part-time)

Job Responsibilities:

- Provide administrative support to the Pattern, Fit, and Product Development teams, including:
 - Uploading images and creating PowerPoint presentations
 - Printing documents for meetings
 - Preparing basic Excel files and other ad hoc tasks
- Assist in collecting and consolidating garment wear test feedback from designated trial participants
- Coordinate sample arrangements for fittings and range meetings
- Gain exposure to the end-to-end supply chain workflow of a leading global lingerie manufacturer

Requirements:

- Open to full-time interns or part-time interns available at least 3 days per week
- Proficient in Microsoft Word, Excel, Outlook, and PowerPoint
- Strong organizational skills and ability to work independently with minimal supervision
- Positive attitude, proactive mindset, and eagerness to learn
- This is an unpaid internship program. A reference letter will be provided upon successful completion of the placement.

Application method:

- Please send your CV with earliest start date to email- Maggie.siu@triumph.com