



SUPERMOON CONSULTING

www.supermoon-consulting.com

Based in Hong Kong, we are starting company with a fast-growing potential.

We are a consulting agency helping fashion and lifestyle brand to maximise their potential and develop their business in the Asian market, with a focus in Greater China.

JOB DESCRIPTION

WHOLESALE ACCOUNT EXECUTIVE

This post is directly reporting to Wholesale Account Manager and supporting the wholesale activities across APAC region. Deliverables and performances are highly regarded.

- Assist the Director/ Wholesale Account Manager in daily correspondences with key clients and partners
- Support business across assigned brands product categories
- Support coordination, follow ups and communication with the client(s) and operations related teams (logistics, finance)
- Research new channels, markets, and customers within assigned markets; and identify new relevant opportunities for the brand
- Support the agency's social media content management: proficient in managing content across various social media platforms (IG, LinkedIn, Little Red Book, WeChat, Weibo)

The candidate should be skilled in creating compelling and visually appealing posts, scheduling content for optimal reach, utilizing social media management tools and strategies to enhance the agency's brand presence and drive audience engagement.

Who are we looking for:

- Bachelor degree
- Highly motivated candidate
- Interested in working in fast-paced, agile commercial environments of a growing start-up company
- Entry-Level, fresh graduates/ internship are welcome
- Excellent command of both spoken and written Chinese and English (Mandarin is a must)
- Proficiency in MS Office Applications and Chinese Word Processing

Part-time

Package to be discussed

Hybrid format (office & working from home)

Opportunities to develop your career with us

Application method

Submit your CV and cover letter to

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