



OPENING HOURS OF WONG MAN AND TANG KIT WAH GLOBAL STUDENT HUB (QT201 and QT201a):

Monday to Sunday (public holidays excluded): 09.00 – 23.00

## CONDITIONS OF USE:

- 1. Users are expected to act in compliance with the laws of Hong Kong and the Policy on the Use of the University Premises. Students should observe the rules and regulations as stipulated in the Student Handbook, including but not limited to those related to the proper use of Student Identity Card. Please note that misuse of student ID card is strictly forbidden. The card holders are liable to disciplinary action if they lend their student identity card to another person to enable the latter to gain access to University facilities.
- 2. The use of QT201 and QT201a (these rooms) shall comply with established University rules, regulations & policies.
- 3. Students are welcome to walk-in to use these rooms by tapping Student Identity Card to gain access during opening hours if these are not blocked off. These rooms are also open for booking for activities under the scope as specified in point 6 below and all bookings will be accepted or otherwise at the discretion of Student Affairs Office (SAO). All parties who would like to reserve these rooms are welcome to submit applications for SAO's consideration. SAO reserves the right to cancel a confirmed booking if the booked venues and facilities are urgently required by the University for its activities or for other over-riding compelling reasons.
- 4. The University reserves the right to ask user(s) to leave these rooms if the conditions and regulations stated herein have been or are deemed to be violated.
- 5. The University will exercise its discretion to take immediate action(s), as deemed appropriate, should any of these rooms are found to have been misused and/or have been carrying potential risks towards the reputation and well-being of the University.

## **REGULATIONS:**

## (About the Scope of Activity and Conduct)

- 6. These rooms are dedicated to providing a physical space for cross-cultural mingling and further integration between local and non-local students.
- 7. Users must not cause any disruption to other user(s), the normal activities and operation of the University.
- 8. No consumption of alcoholic drinks is permitted.
- 9. No smoking, gambling, water game, dangerous drugs and other harmful activities such as dust party are permitted.
- 10. Use of open flames, fireworks, explosives, unmanned aerial vehicles (flying drones) is not allowed.
- 11. Users are responsible for keeping the rooms clean and tidy, and safeguarding their own belongings.

## (About Use of Venues)

- 12. Unless approved otherwise, these rooms are normally open for use by students primarily. Staff of SAO and Customer Service Officer have the right to request users to present their Student Identity Card for verification.
- 13. All users should leave these rooms at the end of the opening hours and/or at request of SAO or Customer Service Officer.
- 14. <u>SEAT/SPACE RESERVATION</u> is not allowed. Personal belongings, books and study materials will be removed by our staff if they are found unattended for a period of time. The University is not liable for any loss or damage in such
  - circumstances.
- 15. Users should not occupy more than one seat, lie down on sofa(s) or put leg(s) on side table(s).
- 16. Users should leave these rooms immediately when typhoon signal number 8 or above is hoisted.
- 17. The staff of SAO and Customer Service Officer reserve the right to request any users who do not follow any of the above regulations to leave the facilities immediately.
- 18. For general enquiries, please contact Customer Service Officer on site. In case of emergency, please seek help from the Security Centre at 2766 7666 / 2766 7999.