Thesis Approval Form

Note 1. This form must accompany the two temporarily bound copies of thesis on submission to the RO.
2. Please complete and submit a “Form RDC/2B Notice of Intention to Take Thesis Examination” to the RO urgently if this has not been done.
3. Section A of this form is to be completed by the student, Section B by the Chief Supervisor and Section C by the DRC/FRC/SB/RC Chair

Section A:
(To be completed by the student.)

Name of student: ____________________________________________________________
Student number: ____________________________________________________________
Degree:    □ MPhil    □ PhD (please tick as appropriate)

Title of Thesis: _____________________________________________________________

Delclaration of Ownership of Work and Fulfillment of Coursework and Residence Requirements
(please tick the boxes as appropriate.)

☐ I confirm that the work presented in the (temporarily bound) thesis is my own and all references are cited according to accepted conventions of The Hong Kong Polytechnic University. I have submitted the thesis for checking by the following similarity detection software:

________________________________________________________________________

☐ Pursuant to The Hong Kong Polytechnic University’s policies on Plagiarism, I agree that the University has the right to use similarity detection software to check the electronic version of the thesis.

☐ I confirm that I have fulfilled the coursework and residence requirements before the submission of thesis.

________________________________________________________________________

Signature of Student Date
Section B: Thesis Approval and Confirmation of Residence Requirements
(To be completed by the Chief Supervisor.)

I hereby confirm that

☐ the (temporarily bound) thesis submitted by the student has reached the acceptable standard for examination and has also met the University’s English language standard expectation.

☐ the thesis submitted by the student has been checked for similarity and proper use of citation and referencing. It also conforms to the academic conventions of our discipline/profession.

☐ the student has fulfilled the residence requirements as follows (please tick as appropriate):

For students admitted before the 2016/17 cohort (i.e. before 1 July 2016)
☐ have spent at least twelve months in aggregate of his/her study at PolyU;

For students admitted from the 2016/17 cohort (i.e. on or after 1 July 2016)
[Please attach the leave record of the student and pass it together with this form to RO.]

☐ have spent at least two regular semesters for MPhil students;

☐ have spent at least three regular semesters for PhD students who was admitted with a relevant research Master’s degree; or

☐ have spent at least four regular semesters for PhD students who was admitted without a relevant research Master’s degree.

Comments made by the Chief Supervisor:

Signature: __________________________ Date: __________________________
(Chief Supervisor)

Department/School: __________________________

Section C: Confirmation of Coursework Requirement
(To be completed by DRC Chair. If the DRC Chair is one of the supervisors, Section C should be completed by the FRC/School Board Chair. If both DRC Chair and FRC/School Board Chair are the supervisors, this section should be completed by the RC Chair.)

I confirm that the student has fulfilled the coursework requirement, including all compulsory subjects, with a qualifying GPA of ________________#.

(#) All MPhil students need to complete their coursework with a qualifying GPA of 2.75 or above, and all PhD students need to complete their coursework with a qualifying GPA of 3.0 or above before submission of their thesis for examination.

Comments made by the *DRC/FRC/SB/RC:

Signature: __________________________ Date: __________________________
(*Chair, DRC/FRC/SB/RC)

Department/School: __________________________

(*Please delete as appropriate.)