

## **C11. Resources Advancement and Management Committee (RAMC)**

### **資源拓展及管理委員會**

#### **Terms of Reference**

The Resources Advancement and Management Committee (RAMC) is responsible for steering and overseeing all aspects of the development and deployment of the University's resources including human, financial, space and facilities, and information for achieving the strategic goals of the University.

RAMC considers and makes decisions on matters of major resources implications under the overall strategy and policy direction of President's Executive Committee (PEC), receives reports from relevant Committees, and considers resources related matters as referred by the President.

The specific responsibilities of the Committee include but are not limited to:

#### **Human Resources**

1. To consider major programmes and initiatives for the recruitment, retention and development of human resources of the University.

#### **Financial Resources**

2. To establish general guidelines and parameters for the University budgets.
3. To formulate and modify methods, mechanisms and parameters for budget allocation to all academic/research units and non-academic units (the units) in line with the strategic goals of the University.
4. To consider the University budgets for education, research, knowledge transfer and development of the units, covering both annual allocations and ad-hoc requests.
5. To conduct reviews of the units' budgets to ascertain cost effectiveness and to identify areas for improvement.

#### **Space and Facilities Resources**

6. To establish general guidelines and parameters for space and facilities allocation to all units and to monitor space and facilities usage.
7. To establish criteria and methods for clawing back and charging of space.
8. To consider proposals and set priorities for capital projects and major Alternations, Additions and Improvement (AA&I) projects.
9. To consider (i) contract variations of AA&I and Alterations and Additions (A&A) works; and (ii) additional budget requests for projects which are beyond the approval authority of Campus Space and Works Funding Committee.
10. To consider management mechanisms and financial or other resources provision for catering services on campus and in student hostels, as well as matters and changes at a strategic level recommended by the Catering Committee.

#### **Information Resources**

11. To consider proposals and set priorities for major system development projects and related budgets.

**Composition**

- Chairman** : President  
Prof. Jin-Guang Teng
- Members** : Deputy President and Provost  
Prof. Wing-tak Wong  
Executive Vice President  
Dr Miranda Lou
- Secretary** : Staff members of the concerned units

1 May 2022