

## **D7. Ethics, Diversity and Inclusion Committee**

### **操守及多元共融委員會**

#### **Terms of Reference**

1. To draw up and review policies and guidelines related to equal opportunities, diversity and inclusion for staff and students, as well as code of ethics and sexual harassment, from time to time and to advise the Vice President (Student and Global Affairs) on necessary changes.
2. To review the mechanism and procedures of handling complaints concerning sexual harassment and violation of the code of ethics from time to time and to advise the Vice President (Student and Global Affairs) on necessary changes.
3. To cultivate awareness on issues related to equal opportunities, diversity and inclusion, code of ethics and sexual harassment.
4. To submit an annual report to the Vice President (Student and Global Affairs) covering the Committee's activities for the previous 12 months from 1<sup>st</sup> July to 30<sup>th</sup> June.

#### **Composition**

Chairman : Vice President (Student and Global Affairs) [as appointed by the President] or a senior staff member [as appointed by the Vice President (Student and Global Affairs)]

Prof. Kenneth Fong, Associate Head and Professor (RS)  
(1 Jul 2023 – 30 Jun 2025)

Members : Director of Human Resources [or his/her nominee appointed by the Vice President (Student and Global Affairs)]

Ms Blanche Lo, Director of Human Resources

Dean of Students [or his/her nominee appointed by the Vice President (Student and Global Affairs)]

Prof. Jiyen Dai, Associate Dean of Students and Professor (AP)  
(1 Jul 2024 – 30 Jun 2026)

Registrar [or his/her nominee appointed by the Vice President (Student and Global Affairs)]

Ms Annie Chan, Associate Registrar  
(1 Jul 2023 – 30 Jun 2025)

Director of Global Engagement [or his/her nominee appointed by the Vice President (Student and Global Affairs)]

Mr Gavin Ngai, Deputy Director of Global Engagement  
(1 Oct 2024 – 30 Jun 2026)

Director of Campus Facilities and Sustainability [or his/her nominee appointed by the Vice President (Student and Global Affairs)]

Mr Kent Yau, Associate Director of Campus Facilities and Sustainability  
(1 Oct 2024 – 30 Jun 2026)

Up to four senior members from amongst academic and non-academic departments (preferably reflect an equal gender balance and diverse ethnic representation), appointed by the Vice President (Student and Global Affairs)

Prof. Larry Chow, Head and Professor (ABCT) (1 Jul 2024 – 30 Jun 2026)  
Prof. Elsie Yan, Professor (APSS) (1 Jul 2023 – 30 Jun 2025)

Elected Senate's postgraduate student member and either one of the elected Senate's undergraduate student members (preferably reflect an equal gender balance and diverse ethnic representation) *[To attend all meetings, except for issues on items which are classified as sensitive and/or of a confidential nature]*

Miss Chan Hei Tung Manis (*undergraduate student representative*)  
(1 Nov 2024 – 31 Oct 2025)

Vacant (*postgraduate student representative*)

Secretary : A member of staff from the Human Resources Office, appointed by the Director of Human Resources

Ms Jenny Chan, Assistant Director of Human Resources

1 November 2024