

3. Project Implementation

(a) Project objectives

To strengthen the study of humanistic design in the BA(Hons) in Design programme, this project aims to:

1. examine the defined programme outcomes which encompass design knowledge, skills and generic competences;
2. identify subjects that contribute to this goal to examine how the subject outcomes align with the programme outcomes;
3. map the intended learning outcomes, teaching, learning and assessment of the chosen subjects such as Common Compulsory subjects, Discipline Compulsory subjects and Electives, to the programme outcomes to ensure attainment of programme outcomes; and
4. build a visual archive of students' work as bench marking reference for stakeholders such as the teaching team (full-time and part-time) and students.

(b) Overview of specific work undertaken for achieving the project objectives (including any changes to original proposal)

Mapping of programme outcomes	100%
Interviews of teaching staff	100%
Transcriptions	100%
Collection of students' works	80%
Online archive	100%

(c) Difficulties encountered, if any, which have affected progress, and remedial actions taken

It is very difficult to ask staff to submit project documents such as brief, teaching plan and assessment form and student works for the archive.

Action being taken: we directly approached students for data we need, but unfortunately students' response rate was low.

(d) Deliverables/useful findings/good practices emerged

The mapping of programme outcomes, transcripts of staff interviews and the online archive can be used as references for programme development.

Student works in the online archive act as benchmarks for the future projects.

(e) Dissemination activities taken/planned to sustain impact

The online archive will be launched to share with staff (full-time and part-time) and students.

(f) Self-evaluation or additional information/remarks

Performances of the Project Associate and Project Assistant were of high quality.

Supports from the School in terms of facilities, space and administration were effective and efficient.

Name of Project Leader: Kith Tsang

(in block letters)

Date: 30/6/2010

(a) Rating and comments/recommendations on the following areas of the project

(please put a ✓ in 1 of the following 2 ratings and provide comments)

Areas	Rating		Comments and Recommendations
	Satisfactory	Needing attention	
Overall financial management/ use of funding	✓		
Overall project progress	✓		
Outputs /deliverables / dissemination	✓		
Overall rating / comments on the project (Please suggest remedial actions if the rating is 'Needing attention')	✓		

(b) Issues requiring the attention of FLTC/Director of School and/or the funding authority

(c) Outputs/deliverables/good practices of the project that can be shared with other subjects, programmes or departments within the Faculty, or with the wider PolyU community

The virtual archive of students' work should be an excellent benchmark for staffs & students, when it is available.

(d) Additional comments/remarks

Name of D/SLTC Chair
(or HoD/Director of School): FUNG HO YIN
(in block letters)

Date: 5/7/10
[Signature]

^ To be prepared by HoD/Director of School if the PL is also the D/SLTC Chair, or if the Centre/Unit/Office does not have a DLTC.

Part III: Evaluation by D/SLTC (or by HoD/Director of School[^])

Part IV: Evaluation by FLTC/Director of School#

(a) Overall rating on the project (please put a ✓ in 1 of the following 2 ratings):

Satisfactory

Needing attention

(b) Overall comments and recommendations on the project:

This was a worthwhile project as it targeted student issues and then collected data to share. The visual aspects of design are very qualitative and records are needed.

L. Justice

(c) Issues requiring the attention of the funding authority:

NA

Name of FLTC Chair/
Director of School:

Prof. Lorraine Justice
(in block letters)

Date: *8 JUL 2010*

The Director of School or HoD of the Centre/Unit/Office needs not fill this part if he/she has already commented in Part III.

Part V: Response & Follow-up Plan by Project Leader

(Response and follow-up plan is required from the Project Leader if there is any area rated as 'needing attention' in Part III and/or IV.)

Name of Project Leader:

(in block letters)

Date:

[Handwritten Signature]

Signature of Project Leader

Kith Tsang

(Name in block letters)

[Handwritten Signature]

Signature of D/SLTC (or HoD)@

FUNG HO YIN

(Name in block letters)

[Handwritten Signature]

Signature of FLTC/
Director of School

Prof. Lorraine Justice

(Name in block letters)

@ To be signed by HoD if the PL is also the DLTC Chair, or if the Centre/Unit/Office does not have a DLTC. Leave this blank if the PL is also the SLTC Chair.

The Project Leader and D/SLTC Secretary should each keep a copy of this *Completion Report* for records. A copy of this *Completion Report* will be submitted along with the *F/SLTC Annual Report (Form 20)* to LTC/WGOBE as a supporting document.