CHAN Tai Man (Peter)

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## Profile Summary

In no more than 100 words, highlight your relevant skills, experience, achievements based on the job/programme you are applying for.

## Education

|  |  |
| --- | --- |
| **Your Degree, e.g. Bachelor of Arts in Design (Product Design)** | Sep 20XX – Aug 20XX |
| **The Hong Kong Polytechnic University (PolyU)** |  |
| * GPA: 3.30 | |
| * Your subjects [grade]; Your subjects [grade]… | |

## Work Experience

|  |  |
| --- | --- |
| **Your Post, e.g. Trainee** | Jul 20XX – Aug 20XX |
| **Company Name, e.g. The East Design Limited** | |
| * Your Tasks, e.g. Consolidated site and photo records into reports for clients | |
| * … | |

## Project Experience

|  |  |
| --- | --- |
| **Name of the projects you completed in class, e.g. Inclusive mobile phone for the elderly** | Jul 20XX – Aug 20XX |
| * Details of your project, in bullet points. E.g. Researched on the mobile phones for elderly currently in the market | |
| * … | |

## Extra-curricular Activities

|  |  |
| --- | --- |
| **Your role, e.g. Design and PR Manager** | Sep 20XX – Present |
| **Association name, e.g. Student Association of PolyU** | |
| * Your Tasks, e.g. Promoted and organised the 20XX Student Orientation with 100+ participants | |
| * … | |

## Certifications/ Awards/ Scholarship

|  |  |
| --- | --- |
| Name of the award, e.g. Academic Outstanding Award | Sep 20XX |
| … | … |

## Skills

|  |  |
| --- | --- |
| Software: | Microsoft Word, Excel, PowerPoint, Photoshop, Illustrator |
| Language: | Native in Cantonese, Fluent in Mandarin and English |