

Job Information

Post Title	Assistant Buyer
Company Name	i.t. Apparels Limited
Business Nature / Introduction	<p>I.T rides on a unique multi-brand, multi-layer business model that only proves to success: a multi-channel approach that caters specifically to well-defined groups of fashion lovers in targeted regions with distinct multi-brand stores and single-brand shops.</p> <p>Augmenting this diverse mix are respected brands from around the world that I.T licenses, and exclusively developed house brands. IT, i.t, ete! and double-park are the flagship multi-brand stores, each appealing to contrasting individuals and tastes while retaining the passion that our company is renowned for.</p> <p>I.T shops are the home of sophisticated labels at the forefront of fashion, while i.t is the place for younger shoppers to find the best in fun, edgy casual wear. Fine footwear and accessories feature in the refined spaces of the ete! stores. At double-park, the latest in street wear and the lifestyle that encompasses it are explored in an experimental shopping environment.</p> <p>Like those who shop at I.T, the team behind the company is energetic, open-minded and appreciates how fashion can form part of a modern lifestyle. Their dynamism and focus have propelled I.T into a major brand, in Hong Kong and in new markets beyond.</p>
No. of Vacancy	2
Work Location	Hong Kong
Role / Responsibility	<ul style="list-style-type: none"> • Support OTB planning, sell through, mark down and logistics • Execute buying activities, stock planning, allocation, and reordering situations to meet company business objectives • Prepare different sales reports and analysis for buying team on business performance and inventory turns • Monitor seasonal product training material and market research analysis • Support buyers in all aspects during buying trips • Partner with marketing and retail teams in regard to speedy response to market dynamics and promotions • Deliver administration and assistant duties to ensure smooth running of the team
Requirements / Qualification	<p>Preferred Qualifications: Undergraduate graduates in the following fields of study:</p> <ul style="list-style-type: none"> • Design • Intimate Apparel and Activewear • Knitwear Design and Technology • Retail and Marketing <p>Other Requirements:</p> <ul style="list-style-type: none"> • Degree holder in Fashion & Textiles or business discipline • With 2-3 years of experience in buying and merchandising, preferably in the fashion / lifestyle / retail industry • Proactive, sensitive to figures and strong analytical and negotiation skills • Adequate product sensibility and understanding of competitive retail landscape

	<ul style="list-style-type: none">• Attention to detail with high level of accuracy• Hands on analytical skills in MS Excel and ERP systems in sizable corporation• Candidates with less experience will be considered as Buying Assistant
Target Commencement Date	As soon as possible
Application Method	Please send the following document to karenklc@ithk.com : <ul style="list-style-type: none">• CV