

Job Information

Post Title	Assistant Officer – Logistic Department
Company Name	BC Dreams Co Ltd
Business Nature / Introduction	Trading and consulting service. Textile, cosmetic and jewelry products.
No. of Vacancy	2
Work Location	Hong Kong
Role / Responsibility	<ul style="list-style-type: none">• Check daily delivery record and prepare delivery statistic report• System processing for daily delivery• Local/china shipment and statement tracking• Prepare courier form for all FOB and local courier• Shipment tracking and update info into the system
Requirements / Qualification	Preferred Qualifications: Research postgraduate/taught postgraduate/undergraduates/sub-degree graduates in the following fields of study: <ul style="list-style-type: none">• Design• Intimate Apparel and Activewear• Knitwear Design and Technology• Retail and Marketing• Technology
Salary/Allowance	HK\$13-15K
Target Commencement Date	As soon as possible
Application Method	Please send the following document to chelsea.so@bcdreams.com.hk : <ul style="list-style-type: none">• CV
Application Deadline	31 July 2019