



The Union Gas Appliances Trading Ltd.

The Union Gas Appliances is one of the leading companies in the gas industry with over 50 years of history. We are well known for our high quality and high requirement of our products worldwide. We are now looking for high caliber candidates for the following position :

Supplies Executive (Graduate Trainee Programme)

Responsibilities :

- Coordinate with manufacturer and suppliers to monitor the supply of materials
- Ensure production and delivery of finished products on schedule
- Support sourcing initiatives and inventory management services
- Negotiate with suppliers on price, terms & conditions

Requirements :

- Degree holder in Supply Chain / Logistics / Industrial Engineering or related disciplines
- Preferably with minimum 1 year supply chain related experience. Fresh Graduates are welcome.
- Proficiency in MS Office especially in Excel & Access
- Fluent communication in English, Mandarin and Cantonese
- Willing to travel if needed

Benefits :

- 5-day work week
- Annual Incentive Bonus
- Staff Purchase Discounts

Interested parties please send a full resume with current and expected salary to uniongas@taada.com

Personal Data collected will be kept in the strictest confidence and for recruitment purposes only.