03c_Content searching & updating in PolyU Scholars Hub

1. Search for specific contents in PolyU Scholars Hub

You could also search for specific records with the filter function with the below steps.

1. Go to "Editor", click "Research Output"

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Pure The Hong Kong Polytechnic University		
Editor - Reporting Das	hboard	
Editorial overview Research outputs	Search for research output	
My research output 0 Available updates from online 33 sources	 IS23 results The issue of death and dying: employing problem-based learning ir Author List Research output: Journal article publication > Journal article > Academic research > p 	
Persons with import 28 candidates Research outputs with 1119	VALIDATED VALIDATED Knowledge and attitudes in pain management: Hong Kong nurses' p Author List Research output: Journal article publication > Journal article > Academic research > p	
Activities Prizes	PUBLISHED VALIDATED Enhanced knowledge-leverage-based TSK fuzzy system modeling fr Author List Research output: Journal article publication > Journal article > Academic research > p	
Press/Media Applications Awards		
•	Research output: Journal article publication > Journal article > Academic research > p	

2. The filter "My content" is applied automatically each time whenever you view a content type. That means you will only see data that you can edit. ALWAYS start by removing this default filter first before you start building your own filters



3. Click the filter icon $\boxed{1}$ right below the search bar



4. Various filters are available. You may pick the ones that are necessary



Example: Searching for PolyU Scholars Hub-validated publications from year 2018-2021

4.1 Select "Period" as the filter, it indicates the publishing year / content created date of the output as recorded in PolyU Scholars Hub

Y +	
Open Access policy	*
Open Access status	the
Organisations	, D.
Origin	rna
Peer review	
Period	burg
Person role	aek
Persons	rna
PlumX	
B. 1. P	
Publication category	For
Publication category Publication status	for
Publication category Publication status Publisher associated	for , <u>D.</u> rna

4.2 Select "Interval", as we are looking for outputs from a year range



4.3 Add the second filter,

"Workflow"	4.4 Select "Validated"	
Y+ Period Herricol Herricol	Y+ × Period	
Person role	Selected Workflow steps	
Persons		
PlumX		
Publication category		
Publication status	Entry in progress	
Publisher associated	For approval – Creation/forwarding	
Publishers	For approval – Returning	
Sustainable Development Goals	For re-validation - Returning	
Synchronised content	Approved - Forwarding	
Туре	Approved – Returning	
Visibility	 Validated - Forwarding 	
Workflow		
Workflow duration 👻		

4.5 Filtered results are now displayed

2. Automated updates of research outputs

If a research output is imported from Scopus, any updates in Scopus will be propagated to PolyU Scholars Hub. You may review and check whether you wish to update such information in PolyU Scholars Hub as well. New Scopus 1291-1298

