02d1_Auto-import from Scopus using PolyU Scholars Hub' curation feature

PolyU Scholars Hub is configured to use your Scopus Author ID to crawl your research output from Scopus periodically. This is a scheduled automation.

Ensure task notification is set so that any pending tasks could be show in Tasks and Notification area. For details please see "2c. Set alerts and messages for pending task / notification"

1. A notification is shown in the "Tasks" area on the right-side panel if there are any suggested new imports, click the notification directly

+ Add content	
Tasks	
11 Research outputs can be imported from Scopus	

2. Publications waiting to import are listed



PolyU Scholars Hub content management for researcher

3. Select the publications you would like to add and click "Import"

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* If the research output has already been imported, it will display the following statement:

This Research output has already been imported from Scopus. View the Research output

- 4. PolyU Scholars Hub suggests author and affiliation matching: author to person, and affiliation to the organization
 - 4.1. Ensure the correct person with correct affiliation are chosen

THE HONG KONG

POLYTECHNIC UNIVERSITY



4.2. Click the person dropdown list and choose the right internal person if the default one is incorrect

2 Chan Tai Man	3 matches	Chan Tai Man Department of Applied Biology and Chemical Technology Person: PhD (Student)
The Hong Kong Polytechnic University 000000, Hung Hom, Hong Kong	10 matches	Chan Tai Man Department of Applied Biology and Chemical Technology Person: PhD (Student) Chan Tai Man
		Department of Applied Biology and Chemical Technology - Research Assistant, Former Person: Research (Staff)
3 Chan John	2 matches	Aavis-kh.lui@polyu.edu.hk

- Pay extra attention if the person matched is an PhD student, RPg, a post-doc fellow, or a research personnel. It's very likely that they don't have their Scopus Author IDs in PolyU Scholars Hub and author matching can only be done by best name match
- Always check the dept name specified in Scopus against the one listed under the person's name in PolyU Scholars Hub. They should match
- Always refer to Scopus if in doubt or more information about the author



5. If the correct internal person cannot be found, leave it as it is for now and click "Import and review"





6. Review and refine data if needed

	WSOT-Guided Nanotheranostics for Synergistic Mild Photothermal Therapy and Chemot Research output: Journal article publication 5 Journal article 5 Academic research 5 peer-review	Change template 👔
EDIT	Туре	
Metadata Metrics	Publication category# • Academic research Contract research Teaching and learning	
OVERVIEW Relations	Peer-reviewed * • Peer-reviewed • Not peer-reviewed	
Display	Publication status 👔	
HISTORY AND COMMENTS	Publication statuses and dates * Year * Month Day -	
History and comments	Accepted/In press v 2022	
	Publication information Original language * Foolish	
NOTIFICATIONS	Title of the contribution in original language *	
The following users will be notified that they were added to this submission:	MSOT-Guided Nanotheranostics for Synergistic Mild Photothermal Therapy and Chemotherapy to Boost Necroptosis/Apoptosis	
Editors responsible for handling	Subtitle of the contribution in original language	
this submission:	Abstract	
Comment on workflow step change:	The development of nanotheranostics for precision imaging-guided regulated cell death-mediated synergistic tumor therapy is still challenging. Herein, a novel multifunctional nanotheranostic agent, iRCD-coated maleimide- poly(tethylen glycc)-poly(lactic acid) glyccilo: acid)-encapsulated hydrophobic gold nanocages (AuNCs) and hydrophilic epigallocatechin gallate (ECCG) (PAuE)	
Import source: Scopus	Status: For approval 🔻 Save	

7. At the "Contributors and affiliations" part, make sure the author and affiliation are correctly matched to PolyU Scholars Hub's persons and organizations (i.e. an internal person with the correct department and person account)



7.1. Click "Edit" to validate if you are detected as a correct internal person / if you are detected as an external person

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7.2. Internal person: Click "Change person" > "Replace", and select the correct internal person

Edit person	Find person to replace with
Chan Tai Man	Chan Tai Man
Internal person Replace	Chan Tai Man
Name and role on the research output	External person
First name Last name *	Chan Tai Man
Tai Man Chan Role = Author 🐨	Department of Applied Biology and Chemical Technology - Teaching Fellow Teaching / Clinical (Staff)
Affiliation on the research output	Chan Tai Man Department of Applied Biology and Chemical Technology - Research Assistant, Former Research (Staff)
👫 🛃 The Hong Kong Polytechnic University	Chan Tai Man
🚰 🖌 Guangdong Provincial People's Hospital 🛛 🚺	Department of Applied Biology and Chemical Technology - Former PhD (Student)
Affiliate to another organisational unit	Chan Tai Man
Affiliate to an external organisation	Department of Civil and Environmental Engineering - Formar MPhil (Student)
	Chan Tai Man
· · · · · · · · · · · · · · · · · · ·	External person
Cancel Update	Cancel

7.3. External person: Click "Replace" and select the correct internal person

Edit person		
Chan Tai Man External person		
First name Last name *		
Role *	Find serves to see last with	
Country/Territory	Find person to replace with	
▼	🔍 Chan Tai Man 🛛 🚱)
Affiliation on the research output	1 - 10 / 72	
The Hong Kong Polytechnic University - External organisation: Academic -	Chan Tai Man	
Affiliate to an external organisation	Department of Civil and Environmental Engineering - Research	
Cancel Update	Assistant Professor Academic (Staff)	



7.4. Make sure the department is corrected and selected, and click "update"

Edit ı	person
L Chan Tai Man Internal person	Change person 🔻
Name and role on the researc	h output
First name Tai Man	Last name * Chan
Role * Author	
Affiliation on the research out	put nmental Engineering (2 <mark>8/03/18 → presen</mark>
Affiliate to another organisation	al unit tion
	Cancel

7.5. The contributor is now changed to an internal person and the organizational unit is specified





8. At the "Relations" part, link contents up to other content already input in PolyU Scholars Hub backend if any, to show the complete story of your research achievement

Relations 👩	
Research Outputs	
Activities	
Prizes	
Press/Media	
Projects	
Facilities/Equipment	
Student thesis	

8.1. Input "not related to any project" if needed. This happens when the PolyU staff is a Co-I of an RGC project with PI from another UGC-funded university. There might not be a project record in PGMS if there is no funding transfer to PolyU for the Co-I





9. Ensure the "Visibility" is "Public – No restriction" if you want to show it at the public portal



10. Ensure the Status is "For approval" for further processing by your administrators





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