**Thank You for Your Interest!**

**IHERD Fellows are expected:**

(1) to be interested in planning and undertaking education research and development projects and in sharing with colleagues their expertise and experiences in such endeavors, and

(2) to demonstrate their commitment to the enablement of engaging learning among students, and contribute to the development of an enthusiastic spirit of teaching and learning across campus.

IHERD Fellows may be invited to lead / co-lead various university-wide initiatives in educational research and development, and/or to participate in various IHERD think-tanks for policy development in teaching and learning to support the University’s strategic goals.

**APPLICATION**

Applications will be reviewed and approved by the IHERD Management Committee. All full-time academic, and teaching/clinical staff interested in joining IHERD as a Fellow are welcome to demonstrate their track records of the above-mentioned interests and commitments by listing in the proforma application:

(a) the major leadership roles they have served in higher education,

(b) the major educational research and development grants they have received,

(c) their major outputs of scholarship in teaching and learning, and

(d) any other pertinent information such as their involvements in relevant communities of practice, the teaching awards they have received, etc.

The impacts on higher education from the above listed engagements and outcomes at the University should be highlighted with illustrations.

**TYPES OF IHERD FELLOWSHIPS**

Full Fellowship will be offered to applicants deemed to have holistically met most of the above requirements. IHERD Fellows are normally appointed for a term of 3 years, and may vary if deemed appropriate. The appointment is renewable based on mutual agreement.

Associate Fellowship may be offered to applicants who may need a bit more time to demonstrate more fully the requirements listed above.

Senior Fellowships are normally reserved for recipients of the President’s Award and/or UGC Award as Outstanding Teacher with sustained track record in education leadership, interested in furthering their exemplary roles and in promoting impactful scholarship in higher education research and development.

Honorary Fellowships are normally reserved for internationally or nationally renowned leaders in higher education research and development, who are willing to support the University’s aspirations in higher education research and development.

**SUPPORTS**

IHERD Fellows may apply for travel funds to support their presentations and other leadership roles in major higher education research and development conferences and organizations, cum visits to discipline-specific centers of teaching excellence. IHERD Fellows may apply for funds to support their applications for major external grants for higher education research and development.

**Institute for Higher Education Research and Development**

**IHERD Fellows**

Application Proforma Summary

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name:  *\*Same as HKID/Passport* |  |  | Staff ID: |  |
| Position: |  |  | Signature/Date: |  |
| Head of your Unit: |  |  | Department/School: |  |
|  |  |  |  |  |
| Declaration: | ☐ The Head of your Unit has been informed of your application for IHERD Fellow. | | | |

1. Please list below the major leadership roles you have served in teaching and learning.

|  |
| --- |
|  |

2. Please describe succinctly below the major impacts of your teaching and learning leadership.

|  |
| --- |
|  |

3. Please list below up to 3 major learning and teaching grants you have received so far.

|  |
| --- |
|  |

4. Please list below up to 5 major scholarly outputs in teaching and learning.

|  |
| --- |
|  |

5. Please describe succinctly below the major impacts of your teaching and learning grants and scholarships.

|  |
| --- |
|  |

6. Any other information relevant to support this application (examples: community of practice in teaching and learning, awards related to education research and development, etc.)

|  |
| --- |
|  |

\* For the submission of application, please send the completed application proforma summary with your latest CV to us *(email:* [*iherd.notice@polyu.edu.hk*](mailto:iherd.notice@polyu.edu.hk)*).*