

(Please scroll down for the Chinese version. 本電郵中文版載於英文版後。)

## Online CPD/CPT Course Pass Requirements

The online CPD/CPT courses have been approved by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ). Please refer to the following pass requirements.

### Assessments

Quizzes and the End-of-Module assessment (EoM assessment):

1. The quizzes are used throughout the course to make sure you understand the key messages well in the sections of the course. Results of the quizzes will not be recorded.
2. The EoM assessment (pass mark is 50%) is used to assess your overall understanding and application of the course content. The result of the EoM assessment will be recorded for CPD/CPT hours.

### CPD/CPT Hours

You will need to fulfil the following requirements to receive the approved CPD/CPT hours.

- ✓ Read all the contents and complete all the activities in the course by yourself. We reserve the right to withhold the CPD/CPT hours if we notice another person completed any part of the course on your behalf. Paid fee will not be refunded.
- ✓ Refer to the minimum designated hours (please refer to the [website](#) or the first page of the eLearning course on the portal) when you log in to complete the course as the number of hours has been approved by HKCAAVQ to achieve the expected learning outcomes of the course. E.g. If the course is set for 2 hours, you should use at least 2 hours to complete the course. (Time spent on EoM assessment will not be counted).
- ✓ Attain at least 50% in the EoM assessment.

| Receive Approved CPD/CPT Hours | Reach CPD/CPT Hours | Pass EoM Assessment | Scenarios  |
|--------------------------------|---------------------|---------------------|--|
| Yes                            | ✓                   | ✓                   | 1. You spent 3 hours to complete a 2-hour course and passed the EoM assessment, you will receive a maximum of 2 CPD/CPT hours.                             |
| No                             | ✗                   | ✓                   | 2. The course is a 2-hour course, you used 1 hour 45 minutes to complete the course and passed the EoM assessment, you will not receive any CPD/CPT hours. |
| No                             | ✓                   | ✗                   | 3. You spent 3 hours to complete a 2-hour course but you failed the EoM assessment, you will not receive any CPD/CPT hours.                                |

## Re-take Assessment

If you failed the EoM assessment (pass mark is 50%), a supplementary assessment will be provided at the 3<sup>rd</sup> week (pass mark remains at 50%). There will be only one free supplement assessment. You will be required to retake the course if you failed the supplement assessment. Please click [here](#) to enrol the course(s) again if necessary.

## Enquiry

Should you have any questions about the eLearning course or the portal, please contact us on 3400 2773 or [ife.cdt@polyu.edu.hk](mailto:ife.cdt@polyu.edu.hk)

## 線上 CPD/CPT 課程通過要求

本線上課程已通過香港學術及職業資歷評審局 (評審局) 審批。請閱讀以下有關 CPD/CPT 課程通過證要求。

### 測驗

小測驗和總測驗:

- 課程中設有小測驗，目的是確保您能充分理解該部分的內容。小測驗成績將不會包括在 CPD/CPT 學習時數記錄中。
- 總測驗 (合格分數為 50%) 的目的是評估您對整體課程的領會和運用。總測驗成績將會包括在 CPD/CPT 學習時數記錄中。

### CPD/CPT 時數

您需成功達到以下準則，才可獲得由評審局所批准的 CPD/CPT 時數。

- ✓ 您必須自親完成課程所有內容和活動。如本院得知當中有任何部份是由他人代為完成，本院有權不授予任何 CDP/CPT 時數，而所繳款項亦一概不獲發還。
- ✓ 進行學習時，請留意課程所設定的時數 (瀏覽 [網站](#) 或 課程的第一頁)，因為此時數是已獲評審局審批的 CDP 時數，所以必須以此時數作課程完成時間的標準，方能獲得預期學習成果。例如：該課程設定 CDP/CPT 時數為 2 小時，則您最少用 2 個小時來完成。(總測驗時間不作計算)
- ✓ 總測驗分數最少達到 50%。

| 獲取審批的<br>CPD/CPT 時數 | 達到<br>CDP/CPT<br>指定時數 | 通過<br>總測驗 | 情景   |
|---------------------|-----------------------|-----------|--|
| 能夠                  | ✓                     | ✓         | 1. 您用了 3 個小時來完成原本設定為 2 個小時的課程，並通過了總測驗，您最多可獲得的 CPD / CPT 時數是 2 小時。            |
| 未能                  | ✗                     | ✓         | 2. 課程設定的 CPD / CPT 時數是 2 小時，您用了 1 小時 45 分鐘來完成並通過了總測驗，但您將不會獲得任何 CPD / CPT 時數。 |
| 未能                  | ✓                     | ✗         | 3. 您用了 3 個小時來完成原本設定為 2 個小時的課程，但沒有通過總測驗，您將不會獲得任何 CPD / CPT 時數。                |

## 補測

如您的總測驗分數低於 50%，本院將在第 3 週提供一次免費補測 (合格分數為 50%)。若你仍未能通過是次補測，則必須重新報讀課程。如有需要，請點擊 [此處](#) 重新報名。

## 課程查詢

若閣下對線上課程或學習平台有任何疑問或查詢，歡迎致電 3400 2773 或電郵至 [ife.cdt@polyu.edu.hk](mailto:ife.cdt@polyu.edu.hk) 與我們聯絡。