



APPLICATION FOR TRAINING ATTACHMENT (FOR WORKING PERSONNEL)

Note: The information you provide in this form and subsequently in the event of this form being either processed or given further effect will be used for the purposes of processing of training attachment application and arrangement of training attachment.

PART A: PERSONAL INFORMATION

Name: _____ (Surname) _____ (Given Name) _____ (Chinese)

HKID Card / Passport No.: _____ Date of Birth (d/m/y): _____

Correspondence Address: _____

Tel: _____ Email: _____

Post-Secondary Education & Other Technical Education

Name of Institution	Course and Year of Study	Subjects Taken

Full-time Employment Experience (in chronological sequence, starting with the present employment)

From Month/Year	To Month/Year	Name of Organization	Position

Please enter information which you think will facilitate our arrangement:

Signature of applicant: _____ Date: _____

PART B: TRAINING MODULES^{NB1} APPLIED FOR (You may select from the table of modules provided on the last part of this form)

Training Module Code	Training Module Title	Module Contact Hours

Period Available for Training: (d/m/y) (From) _____ (To) _____

^{NB1} A list of training modules currently offered by the Industrial Centre is available at the last part of this form.

PART C: PRESENT EMPLOYER'S CERTIFICATION (to be completed by the present employer of the applicant)

I certify that Mr/Ms* _____ is employed by this organization as

Are your employee enrolled for HKIE's Graduate Scheme A Training?

- Yes, the training provided by PolyU IC will/will not* be included as our employee's HKIE Graduate Scheme A training programme
- No

Company: _____

Name: _____ Position: _____

Tel: _____ Fax: _____ Email: _____

Office Address: _____

Employer's Chop and Authorised Signature

Date

GENERAL INFORMATION ON INDUSTRIAL CENTRE TRAINING

1. The training provided is on a training module basis which is complete in itself.
2. Provision of training will be on a 4 day per week basis and most modules are of one week duration.
3. Training charges will be levied on a weekly basis. Full settlement of training charges is required before the training starts.
4. For the sake of safety, student attending training must wear safety shoes and protective clothing.
5. The training provided is attached to the Centre's normal training provided to other universities and institutions according to the prescribed timetables/schedules. Provision of training will only be considered if vacancies are available.
6. Applicants are requested to fulfil all training requirements including assessment as stipulated. Applicant who failed to meet all requirements as set by the Centre or its training staff will be treated as failed in that training module.
7. Applicants who have successfully completed Industrial Centre training attachment can apply for a training certificate (form IC-T47). A production charge of HK\$50 per certificate will be incurred.

SUBMISSION OF APPLICATION

The completed application form, together with a photocopy of your student identity card or other documents which can certify your current study, should be sent to:

Executive Officer
Room W309 Industrial Centre
The Hong Kong Polytechnic University
Hungghom, Kowloon
HONG KONG

ENQUIRY

Applicants or interested parties may contact Industrial Centre General Office for enquiry on application for training attachment:

Tel: 2766-7585 / 2766-7583

Email: ic@polyu.edu.hk

www.ic.polyu.edu.hk

LIST OF TRAINING MODULES CURRENTLY OFFERED BY THE INDUSTRIAL CENTRE^{NB2}

Module Code	Module Title	Training Contact Hours	Please select (✓)
TM0105	Basic Machining and Fitting Practice	22.5	
TM0108	Metal Cutting and Fitting Practice	30	
TM0109	Metal Cutting and Fitting Practice	37.5	
TM0110	Machining and Metrology	28	
TM0203	Use of Plastics in Our Society	15	
TM0212	Ducting and Welding Practice	30	
TM0214	Ducting and Welding Appreciation	8	
TM0270	Material Test Methods for Typical Manufacturing Technologies	28	
TM0300	Building Energy Equipment	30	
TM0350	Electrical Power System	30	
TM0360	Electrical Installation Practice	30	
TM0366	Electrical Installation Practice	28	
TM0367	Lighting and Electrical System Design	28	
TM0370	Electrical Installation Practice	27	
TM0371	Integrated Building Systems	27	
TM0372	Electrical Installation, Basic Automation and Electronic Practice	28	
TM0373	Electrical Installation and Basic Electronic Practice	28	
TM0374	Air Conditioning System and AC Control	28	
TM0375	Fire Detection and Security Systems	28	
TM0376	Low-Voltage Switchboard and Power Monitoring	28	
TM0377	Air Conditioning System and AC Control	30	
TM0379	Fire Detection and Security Systems	30	
TM0380	Integrated Building Systems	30	
TM0383	Integrated Building Systems	28	
TM0384	Lighting and Electrical System Design + LV Switchboard and Power Quality	30	
TM0385	Electrical Installation Practice	16	
TM0386	Air Conditioning System and AC Control Appreciation	8	
TM0389	Low-Voltage Main Switchboard and Power Monitoring, AC Control and PLC	28	
TM0402	Fabrication Processes Appreciation	7.5	
TM0500	Automation and Industrial Control	22.5	
TM0510	Basic Mechatronics Practice	27	
TM0511	Basic Mechatronics Practice	30	
TM0600	Medical Imaging Reconstruction for Additive Manufacturing	3	
TM0706	CNC Machining	30	
TM1000	Basic Electronic Testing Practice	15	
TM1103	Integrated Projects for Electronic and Information Engineering	112	
TM1105	Electronic Workshop Practice for EIE	36	
TM1108	Basic Electronic Workshop Practice for EIE	30	
TM1109	Advanced Electronic Practice with Multimedia Application	54	
TM1110	Microcomputer Application and Practice	27	
TM1112	Electronic Circuit Design Practice	18	
TM1113	Electronic Measurement with Product Safety Test and Practice	15	
TM1114	Engineering Drawing for EIE	18	
TM1115	Embedded System Application and Practice	27	
TM1116	Electronic Product Safety Test and Practice	6	
TM1120	Electronic Product Assembly Design and Practice	42	
TM1131	Electronic Practice for Engineering Students	30	
TM1133	Electronic Manufacturing Practice	30	
TM1134	Electronic Testing Practice	30	
TM1135	SMT Assembly Design and Manufacturing	30	
TM1137	Electronic Product Assembly Design and Practice	48	
TM1140	Electronic Workshop Practice for Product Testing	28	
TM1141	Test Automation and Virtual Instrumentation	28	
TM1200	Safety Technology Training	6	
TM1201	Bricklaying, Trowel Trades and Paving Blocks	28	
TM1202	Plumbing Practice	30	

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TM1203	Plumbing Practice	28	
TM1204	Formwork and Scaffolding	28	
TM1205	Construction Project I	150	
TM1206	Construction Project II	90	
TM1210	Building Information Modeling	15	
TM1211	Building Information Modeling (Project)	30	
TM1212	Building Maintenance Practice	1	
TM1213	Structural Concrete and Steelwork	28	
TM1215	Building and Site Formation Practices	67.5	
TM1218	Integrated Building Practice	24	
TM1219	Building Practices	33	
TM1220	Building Practices and NDT	41	
TM1224	Welding Application	1.5	
TM1226	Structural Concrete	16	
TM1227	Formwork and Scaffolding	16	
TM1228	Brickwork and Plastering	8	
TM1232	Site Formation and Anchoring Practice	28	
TM1233	Formwork and Scaffolding	1.5	
TM1234	Structural Concrete	16	
TM1238	Builder Practices Appreciation	28	
TM1239	Site Formation and Underground Utilities Survey	28	
TM1240	Introduction to Utilities Surveying	6	
TM1241	Building information Modeling	16	
TM1250	Formwork and Scaffolding	32	
TM1251	Brickwork and Plastering	16	
TM1252	Structural Steelwork	16	
TM1253	Site Formation and Underground Utilities Survey	16	
TM1254	Non-destructive Tests (NDT) in Building Survey and Anchoring	16	
TM1255	Electrical Installation Practice	16	
TM1256	Plumbing Practice	8	
TM1301	Tool and Die Making	15	
TM1308	Non-destructive Tests (NDT) in Building Survey and Anchoring	28	
TM1309	Non-destructive Tests (NDT) in Building Survey	14	
TM1323	Practical Appreciation of Rapid Product Development Processes	45	
TM1324	Automation and Industrial System	30	
TM1444	Site Formation (Field Testing)	9	
TM1503	Practical Appreciation of Vehicular Systems	30	
TM1504	Practical Appreciation of Electric Vehicle Power and Driving System	30	
TM1505	Practical Appreciation of Manufacturing Processes for Electro-mechanical Products	60	
TM1506	Practical Appreciation of Automation and Control Systems	30	
TM2001	Industrial Safety for Geomatics / Engineering Surveying*	13	
TM2005	Industrial Safety I for FCE Discipline*	24	
TM2009	Industrial Safety*	15	
TM2012	Industrial Safety Overview	9	
TM2013	Industrial Safety II for CUHK ENER	6	
TM2015	Industrial Safety I for FCE Discipline*	22	
TM2017	Confined Space Works and Safety	14	
TM2018	Work Integrated Placement for Construction Profession	56	
TM2019	Integrated Project (Construction and Management)	57	
TM2020	Industrial Safety	30	
TM3004	General Computer and Network Skills	27	
TM3006	Project Planning and Business Documentation	27	
TM3014	Basic Scientific Computing with Matlab	18	
TM3015	Basic Computer-aided Statistical Analysis	27	
TM3016	Fundamentals of Enterprise Resource Planning	27	
TM3018	MicroStation	12	
TM3028	Automation and Underground Utilities Detection	28	
TM5010	Metal-Cutting for Aviation	32	
TM5011	Sheet Metal Forming for Aviation	32	
TM5012	Fibre Composites for Aviation	32	
TM5013	Aviation Fabrication Project	8	



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TM5050	Non-destructive Inspection of Metals and Composites	28	
TM8011	Drawing for AS Discipline I	30	
TM8021	Drawing for FCE Discipline I	27	
TM8024	Drawing for FCE Discipline IV	39	
TM8026	Drawing for FCE Discipline - AutoCAD (Project)	26	
TM8027	Manual Construction Drawing for BSE	27	
TM8028	Drawing for FCE Discipline VII	26	
TM8030	Drawing for FCE Discipline I (AutoCAD)	22	
TM8032	Drawing for FCE Discipline - AutoCAD	14	
TM8050	Engineering Drawing and CAD	48	
TM8057	Engineering Drawing and CAD	45	
TM8058	Engineering Drawing and CAD	28	
TM9997	Reflection and Digital Story (ePortfolio)	0	

^{NB2} Availability of training modules is subject to the final confirmation of the Industrial Centre.

*Application for MBST Card (Green Card) is available upon successful completion of this module.