









Fees & Payment

The prices of common items sold in IC as shown as follow:

	Item	Unit Price (HKD)
a	Log Book (set) (Plastics folder with colour cover and student data sheet) <ul style="list-style-type: none"> Blue (FENG Programmes) Red (FCE Programmes) 	The log book file will be distributed to students when they collect their marked Module Component Reports at IC Student Enquiry Counter (W309). <u>Each student will receive one logbook file free of charge.</u> In case the logbook file is lost, it can be purchased at HK\$6.00.
b	Other items with listed price	Listed price
c	MBST Certificate (Application Fee)	\$40.00
d	Record of IC Training (Application Fee)	\$50.00
e	IC Student Locker (Rental Fee)	\$50 (Sem 1, Winter Break, Sem 2) \$15 (Winter Break) \$25 (Summer)
f	Departmental Materials / Training Finished Products	At Cost (For payment which is \$1,000 or above, IC Service Support Stream will provide a payment notification to student for payment at PolyU FO counter (Room VA205, Shaw Amenities Buildings) Alternatively, student may settle the online credit card payment in IC workshops or at IC Student Enquiry Counter)

Please refer to the following table for the acceptable payment methods of various amount of fees:

Payment Amount:	Acceptable Payment Methods:
Below \$200 (< \$200)	Pay by cash or Octopus card  at IC Student Enquiry Counter
From \$200 to \$1,000 (\$200 - \$1,000)	Pay by cash, Octopus card  or credit card online payment ( /  / ) at IC Student Enquiry Counter
Above \$1000 (> \$1,000)	Pay by credit card online payment ( /  / ) at IC Student Enquiry Counter or pay by cash at PolyU Finance Office Cashier Counter

Should you have any queries on the above, please feel free to contact IC Student Enquiry Counter at 2766 7585.