

## **Briefing Note on Government Subsidy**

(Sponsored by Education Bureau)

This briefing note is prepared for PolyU students and Academic Units submitting Individual Application or Group Application respectively for the **2019-20 IAO Study Abroad Fund (SAF)**. Government Subsidy is available to eligible students undertaking 2019-20 SAF funded activities. Please read carefully the details below and make application to Government Subsidy as appropriate.

### **Government Subsidy Schemes**

#### **Means-tested Schemes**

1. Scheme for Subsidy on Exchange (SSE)
2. Scheme for Means-tested Subsidy on Exchange to "Belt and Road" Regions (Means-tested SSEBR)

#### **Non-means-tested Scheme**

Non-means-tested Subsidies on Exchange to "Belt and "Road" Regions (Non-means-tested SSEBR)

## Eligibility Criteria

### Means-tested Schemes

#### Eligibility

- Local student with a Hong Kong Identity Card and enrolled in full-time undergraduate programme; and
- Recipient of grant under the Tertiary Student Finance Scheme – Publicly-funded Programmes by Student Finance Office; OR Your family member is a recipient of the Comprehensive Social Security Assistance (CSSA)

#### 1. Scheme for Subsidy on Exchange (SSE)

- Participate in an outbound learning activity in any region for at least 14 days
- SSE is available once throughout the undergraduate studies

#### 2. Scheme for Means-tested Subsidy on Exchange to "Belt and Road" Regions (Means-tested SSEBR)

- Participate in an outbound learning activity in a "[Belt and Road](#)" Regions (except Chinese mainland, Taiwan and Macau) for at least 5 days
- Means-tested SSEBR is available twice at most at two different "[Belt and Road](#)" regions, subject to maximum amount of subsidy to be received, i.e. HK\$60,000, discounted by level of student finance approved by the Student Finance Office (SFO).

### Non-means-tested Scheme

#### Eligibility

- Local student with a Hong Kong Identity Card and enrolled in full-time undergraduate programme

#### Non-means-tested Subsidies on Exchange to "Belt and Road" Regions (Non-means-tested SSEBR)

- Participate in an outbound learning activity in any "[Belt and Road](#)" Region (except Chinese mainland, Taiwan and Macau) for at least 5 days
- Non-means-tested SSEBR is available once throughout the undergraduate studies.

## Subsidy Amount

### Means-tested Schemes

1. Scheme for Subsidy on Exchange (SSE)
2. Scheme for Means-tested Subsidy on Exchange to "Belt and Road" Regions (Means-tested SSEBR)

The amount of Government Subsidy is calculated by applying the approved level of student finance to the maximum level of subsidy based on the latest available application result from Student Finance Office (SFO). The amount of financial level will be adjusted upward to 50% if the level of student finance approved by SFO is lower than 50%.

Formula = (Destination + Duration) x Grant % (in HK\$)						
Destination	Subsidy Amount	+	Duration	Subsidy Amount	X	Proportion of Grant (%) approved as advised by The Student Finance Office (SFO)
Asia (Incl. Middle East)	3,000		#5-13 days	3,500		
Africa	7,000		14-28 days	6,000		
Oceania & Europe	8,000		29-90 days	10,000		
North America	9,000		91-180 days	25,000		
Central & South America & Caribbean	15,000		Over 180 days	45,000		

# Applies to Means-tested SSEBR only.

### Non-means-tested Scheme

Non-means-tested Subsidies on Exchange to "Belt and "Road" Regions (Non-means-tested SSEBR)

Formula = Destination + Duration (in HK\$)				
Destination	Subsidy Amount	+	Duration	Subsidy Amount
Asia (Incl. Middle East)	900		#5-13 days	1,050
Africa	2,100		14-28 days	1,800
Oceania & Europe	2,400		29-90 days	3,000
Central & South America & Caribbean	4,500		91-180 days	7,500
			Over 180 days	13,500

# Applies to Means-tested SSEBR only.

## How to apply?

### 2019-20 SAF Individual Applicant

- Students to indicate the selection of type of Government Subsidy through online application form.

### 2019-20 SAF Group Application

- Academic unit hosting the Group activity to collect the preference of students on the type of Government Subsidy to apply for.

For students who are eligible and wish to apply for **Means-tested Schemes** for the 2019-20 SAF funded activities, approval letter from the Student Finance Office (SFO) is required. Such letter shall be submitted either (1) through the online application made by Individual Applicants, or (2) to Academic Units as the host of Group activity.

### Sample of Approval Letter from SFO

在職家庭及學生資助事務處 學生資助處 九龍長沙灣道 303 號 長沙灣政府合署十一樓	Working Family and Student Financial Assistance Agency Student Finance Office 11/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon.								
CHAN TAI MAN ST305, 3/F, Ng Wing Hong Building, Hung Hom, Kowloon, Hong Kong	APP. NO. : 18ABC-00009 TELEPHONE : 2000 0000 FAXLINE NO. : 2000 0000								
3000 0000									
<div style="border: 1px solid black; padding: 2px; display: inline-block;"><b>Full Name</b></div>									
Dear CHAN TAI MAN,	13/06/2018								
If there are any changes in the data shown below, you should inform this Office immediately. HKID No. : Y000xxxx      Student No. : 10000000 D      Bank A/C No. : 000-000000xxx000 Institution : THE HONG KONG POLYTECHNIC UNIVERSITY Course : BSc(Hons) Environment & Sustainable Development									
Tuition Fee paid / payable for <b>2019/20</b> Academic year : \$42,100.00									
<div style="border: 1px solid black; padding: 2px; display: inline-block;"><b>2019/20 Academic Year</b></div>	<b>The exact academic year when you are abroad</b>								
<b>Notification of Result of Application for Financial Assistance under the Tertiary Student Finance Scheme - Publicly-funded Programmes (TSFS) and Offer of Loan under the Non-means-tested Loan Scheme for Full-time Tertiary Students (NLSFT)</b>									
I wish to inform you that processing of your application for the financial assistance under the TSFS for the 2018/19 academic year has been completed and the result is as follows:									
<table border="1"> <tr> <td>Tuition fee grant</td> <td>: \$42,100.00</td> </tr> <tr> <td>Academic expenses grant</td> <td>: \$8,980.00</td> </tr> <tr> <td>Loan under TSFS</td> <td>: \$50,020.00</td> </tr> <tr> <td>NLSFT Loan</td> <td>: \$0.00</td> </tr> </table>	Tuition fee grant	: \$42,100.00	Academic expenses grant	: \$8,980.00	Loan under TSFS	: \$50,020.00	NLSFT Loan	: \$0.00	<div style="border: 1px solid black; padding: 5px; display: inline-block;"><b>Grant received</b></div>
Tuition fee grant	: \$42,100.00								
Academic expenses grant	: \$8,980.00								
Loan under TSFS	: \$50,020.00								
NLSFT Loan	: \$0.00								