

# EXECUTIVE DIPLOMA IN ACCOUNTANCY

*Fast Track to HKICPA Qualification Programme  
for ALL Degree Holders*



*Building Block to Your  
Accounting and Financial Career*



# PROGRAMME INTRODUCTION

The Institute of Advanced Executive Education (IAEE) of The Hong Kong Polytechnic University (PolyU) is now offering an accredited intensive conversion programme of Hong Kong Institute of Certified Public Accountants (HKICPA). It prepares non-accounting degree holders to pursue careers in accounting and financial services or gain an edge in a business career.

## PROGRAMME OBJECTIVES

- Apply and evaluate contemporary development and framework in external reporting, including corporate financial accounting, Hong Kong taxation, auditing and information system.
- Apply up-to-date accounting and finance concepts and techniques in internal decision making, including management accounting, managerial finance and strategic management.
- Analyze and evaluate the legal, regulatory and ethical issues facing professional accountants.
- Analyze and apply theoretical frameworks in business sector.

## ARTICULATION / CREDIT TRANSFER

Upon completion and assessment of the Executive Diploma in Accountancy, participants will be eligible to apply for credit transfer at the School of Accounting and Finance of the Hong Kong Polytechnic University towards its Master of Professional Accounting.

Credit transfer will be granted on a subject by subject basis provided that the applicant has obtained grade B or above in the relevant subjects.



Ms. Grace Guo  
Director, Learning & Development  
Greater China, Ernst & Young



“For more than a decade, our firm has been working with PolyU to equip our recruits from other disciplines with core accountancy knowledge and prepare them for admission to the Hong Kong Certified Public Accountants Qualification Programme. Dedicated teaching staff of PolyU have provided a professional and valuable learning experience to our people, which contributes to our long standing partnership.”

# PROGRAMME STRUCTURE

The programme aims to impart core knowledge in accounting and accounting-related subjects for graduates who did not major in accountancy. The teaching staff of the programme is drawn from the teaching team of PolyU's School of Accounting and Finance, which has long been established as a leading provider of tertiary education in accounting.

## Pre-entry Subjects

Economics	15
Management and Marketing	15
Quantitative Methods for Business	15

## Contact Hours

## Core Subjects

Financial Accounting	56
Advanced Financial Reporting	56
Auditing and Information Management	56
Business and Corporate Law	42
Management Accounting	42
Corporate Finance	42
Hong Kong Taxation	42

## Contact Hours



HKICPA  
Qualification Programme



Careers in Business Sector

## What our students say about the programme...

"I like this programme as I was able to complete the courses within 6 months and the night classes worked well with my schedule. It's worth the time to take this programme as it provides good refresher courses to prep you for the HKICPA QP and with a help to your every day work life too."

"The step-by-step teaching approach enables students to follow easily."

"Flexible teaching methods and the lecturers always think from the learning perspectives of the students. Adopt different ways to make students fully understand the accounting concepts"

"Lectures made great effort to give feedback on our assignments."

## ...What they say about the teaching team

# PROGRAMME INFORMATION



## Teaching Venue

Designated venue at PolyU main campus



## Tuition Fees

HK\$ 57,000 (7 Core Subjects)  
HK\$ 8,000 (3 Pre-entry Subjects)

**\*Single subject enrolments are available.**



## Intake Schedule

2018 Part-time programme: July 2018 (Tentative)  
(Pre-entry subjects will be offered in June)



## Study Mode

Part-time (22 weeks)  
(Lectures on weekdays and weekends)



## Entry Requirements

A Bachelor's degree awarded by a recognised tertiary institution



This is a non-credit bearing award. Upon successful completion of the conversion programme, a Executive Diploma in Accountancy will be issued by IAEE

### Discount

PolyU alumni discount: 5% off

OR

July 2018 intake Early-bird discount  
(on or before 20 April 2018) : 5% off

OR

Group discount for full programme  
application (3 applicants): 8% off

# APPLICATION

Application Fee

HK\$500\*

Exemption Fee

HK\$1,500 per subject

*\* Application fee will be waived for those who attend the Information Session*



## Submission of Application

1. Complete the application form (online form: [www.polyu.edu.hk/iaee/eda](http://www.polyu.edu.hk/iaee/eda)) and send your copies of certificates and transcripts to [iaee.enquiry@polyu.edu.hk](mailto:iaee.enquiry@polyu.edu.hk) within 3 days after online application for admission assessment.
2. For exemption application, please provide course outline and subject description of relevant prior studies for assessment.
3. Send us a crossed cheque with application fee (if applicable) payable to "The Hong Kong Polytechnic University". Please email the scanned copy of the crossed cheque to [iaee.enquiry@polyu.edu.hk](mailto:iaee.enquiry@polyu.edu.hk) for processing.

Spaces are limited, registration will be accepted on first-come-first-served basis.

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