

THE HONG KONG POLYTECHNIC UNIVERSITY

SCHOOL OF NURSING

Post Specification

Assistant Information Technology Officer (Ref. 21012908-E2)

Duties

The appointee will be a member of the School's IT team and will be required to:

- (a) undertake system development and maintenance of various web applications and websites for the operational needs of the School by referring to the University's IT security requirement;
- (b) prepare documentation for web applications such as user requirement specification, functional specification, database schema and user guide;
- (c) provide support on e-Learning; and
- (d) perform any other duties as assigned by the Head of School or his delegates.

Qualifications

Applicants should:

- (a) have a recognised degree in Computer Science, Information Technology or related disciplines with at least three years' relevant post-qualification experience;
- (b) have knowledge of/experience in developing web applications using HTML5, CSS, JavaScript, Bootstrap, Ajax, jQuery, PHP, SQL and MS SQL server;
- (c) have knowledge of/experience in using learning management system (e.g. Blackboard);
- (d) have strong analytical skills, and good interpersonal and communication skills;
- (e) be able to work independently with minimal supervision;
- (f) be proactive, self-motivated and hard-working; and
- (g) have a good command of both written and spoken English and Chinese.

Preference will be given to those who (i) are familiar with secure coding practice and server hardening; (ii) have strong project management skills in application design and development; and (iii) are immediately available.

[Applicants who have responded to the previous advertisement need not re-apply.]

Remuneration and Conditions of Service

A highly competitive remuneration package will be offered. Initial appointment will be on a fixed-term gratuity-bearing contract. Re-engagement thereafter is subject to mutual agreement. Applicants should state their current and expected salary in the application.

29 January 2021