

THE HONG KONG POLYTECHNIC UNIVERSITY

SCHOOL OF NURSING

Post Specification

Nurse (Full-time / Half-time / Part-time) (two posts) (Ref. 22051312)

[Appointment period: each for six months initially, with possibility of further appointment]

Duties

The appointees will assist the project leader in the research project - “Engaging in workforce health for health care workers at nursing homes”. They will be required to:

- (a) provide overall coordination and support to the project;
- (b) design and conduct health promotion workshops;
- (c) conduct health assessments, make judgement on health issues, and deliver appropriate interventions;
- (d) conduct various workforce health related activities;
- (e) liaise with nursing homes, staff members and students regarding the development, implementation and evaluation of the project;
- (f) coach undergraduate students for providing health education;
- (g) develop and implement the data collection instruments (both quantitative and qualitative);
- (h) collect, input, analyse and manage the project’s quantitative and qualitative data;
- (i) assist in preparing manuscripts for publications;
- (j) assist in preparing progress and final reports of the project; and
- (k) perform any other duties as assigned by the project leader or her delegates.

Qualifications

Applicants should have:

- (a) an honours degree in Nursing or related disciplines;
- (b) a Certificate of Registration (Part I) and a valid Practising Certificate issued by The Nursing Council of Hong Kong;
- (c) at least five years of relevant post-registration clinical experience;

- (d) experience in project coordination and health promotion;
- (e) an understanding of project execution in an environment like an educational institution;
- (f) a strong sense of self-motivation, and be responsible and able to work independently;
- (g) knowledge of research skills and ethics;
- (h) knowledge of computer applications such as SPSS, SAS, NVivo and Microsoft Office software such as Excel, Word, etc.;
- (i) a good command of both written and spoken English and Chinese; and
- (j) good interpersonal and communication skills.

Preference will be given to those with experience in managing teaching development project at the university level.

Applicants are invited to contact Dr Kin Cheung at tel no. 2766 6773, fax no. 2364 9663 or email kin.cheung@polyu.edu.hk for further information.

Remuneration

For full-time and half-time appointments, a highly competitive remuneration package will be offered. Applicants should state their current and expected salary in the application.

For part-time appointments, the remuneration rate is HK\$190 per hour.

Application

Please send a completed application form by post to **Human Resources Office, 13/F, Li Ka Shing Tower, The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong** or via email to kin.cheung@polyu.edu.hk. Application forms can be downloaded from https://www.polyu.edu.hk/hro/careers/guidelines_and_forms/forms. If a separate curriculum vitae is to be provided, please still complete the application form which will help speed up the recruitment process. **Consideration of applications will commence on 20 May 2022 until the positions are filled. Applications should be addressed directly to Dr Kin Cheung (please state School of Nursing on the envelope).** The University's Personal Information Collection Statement for recruitment can be found at https://www.polyu.edu.hk/hro/careers/guidelines_and_forms/pics_for_recruitment.

13 May 2022