PolyU Technology and Consultancy Co. Limited
理大科技及顧問有限公司

PolyU Technology and Consultancy Company Limited (PTeC) is the wholly owned strategic professional service arm of The Hong Kong Polytechnic University (PolyU). We facilitate knowledge transfer of PolyU's academic expertise to external organizations and the wider community through consultancy, contract research, professional development programmes and licensing of PolyU's intellectual properties, to drive change and make a direct impact on society.

Post Specification

Project Associate

[Appointment period: 12 months]

Duties

The appointee will assist the project leader from the Chinese Language Centre, PolyU in the consultancy project "Provision of Services on Development and Tryout of Chinese Language Learning Modules for Secondary 1 and Secondary 2 Non-Chinese Speaking Students and Conducting Professional Development Programmes on Learning and Teaching of Chinese as a Second Language". He/she will be required to:

a) Assist in developing and piloting Chinese language learning modules for Secondary 1 and Secondary 2 non-Chinese-speaking students in Hong Kong.

b) Assist with the general management and coordination of the project;

c) Assist the project team in conducting literature searches and collecting relevant data;

d) Assist in organising project-related reviews and activities, and in preparing academic papers; and

e) Perform other relevant duties as assigned by the project leader or their delegates.

Qualifications

Applicants should:

a) Have a master's degree or a good honours degree in Chinese, Teaching Chinese as a Second Language, Linguistics, Translation or an equivalent qualification;

b) Have a good command of both spoken and written English and Chinese;

c) Be proficient in the use of computer software and multimedia applications;

d) Be well organised and attentive to detail;

e) Be highly self-motivated and possess strong communication, interpersonal and organisational skills; and

f) Be able to work independently.

Preference will be given to applicants with experience in conducting research into, or organising activities related to, Chinese language learning for non-Chinese-speaking students in Hong Kong.

Remuneration

A competitive remuneration package will be offered. Applicants should state their current and expected salary in the application.

Application

Applicants are invited to send their CV and covering letter to project.ptechr@connect.polyu.hk for review and consideration by the Project Leader. Recruitment will continue until the positions are filled. Details of PTeC's Personal Information Collection Statement for recruitment can be found here.

10 November 2026