

PolyU Technology and Consultancy Company Limited (PTeC) is the wholly owned strategic professional service arm of The Hong Kong Polytechnic University (PolyU). We facilitate knowledge transfer of PolyU's academic expertise to external organizations and the wider community through consultancy, contract research, professional development programmes and licensing of PolyU's intellectual properties, to drive change and make a direct impact on society.

Post Specification

Project Associate (1 post)

[Appointment period: 6 months initially, renewable upon satisfactory performance, up to the end of 2026]

Duties

The appointee will assist the project leader from the Department of Rehabilitation Sciences, PolyU in the consultancy project "Services on Formulation of Professional and Technical Evaluation Criteria for Electric Smart Beds, Electric Wheelchairs and Personal Use Robotic Exoskeletons". He/she will be required to:

- a) assist in admin, coordination, and marketing duties for the project manager;
- b) administer the marketing plan for this project;
- c) analyse the survey data for advisory panels;
- d) design promotion materials;
- e) perform other relevant duties as assigned by the project leader or his delegates.

Qualifications

Applicants should:

- a) have an honours degree in business or marketing;
- b) have relevant work experience in marketing;
- c) have knowledge in business and marketing;
- d) able to work independently.

Preference will be given to those with at least 2 years' relevant working experiences.



Remuneration

A highly competitive remuneration package will be offered. Applicants should state their current and expected salary in the application.

Application

Interested applicants are invited to send their covering letter and CV to human.resources@polyu.edu.hk for review and consideration by the Project Leader. Recruitment will continue until the positions are filled. Please read the [Personal Information Collection Statement](#) for Recruitment before making an application.

[3 Nov 2025]