

## Thesis Approval Form

### (for Research Postgraduate Students)

- Note 1. This PDF format of this form must be emailed with an electronic copy of the thesis to GS (Email: [gs.thesis@polyu.edu.hk](mailto:gs.thesis@polyu.edu.hk)) [applicable to students admitted in the 2017/18 cohort and before (i.e. admitted on 30 June 2018 or before)] / Department/School's General Office [applicable to students admitted from the 2018/19 cohort onwards (i.e. admitted on 1 September 2018 or after)].
2. Please complete and submit a "Form GSB/2B Notice of Intention to Take Thesis Examination" to the GS [applicable to students admitted in the 2017/18 cohort and before (i.e. admitted on 30 June 2018 or before)] / Department/School's General Office [applicable to students admitted from the 2018/19 cohort onwards (i.e. admitted on 1 September 2018 or after)] urgently if this has not been done.
3. Section A of this form is to be completed by the student and Section B by the Chief Supervisors and Section C by the DoRPgS/D/SRC/FRC/SB/GSB Chair.

#### Section A:

(To be completed by the student.)

Name of student: \_\_\_\_\_ Student number: \_\_\_\_\_  
Degree:  MPhil  PhD (please tick it as appropriate)  
Title of Thesis: \_\_\_\_\_

#### **Declaration of Copyright, Ownership of Work and Fulfillment of Coursework, English Language Proficiency and Residence Requirements** (Please tick the boxes as appropriate.)

- I confirm that all work or materials included in my thesis do not infringe copyright, and I have obtained permission from the copyright owners for disclosure and online publication of any copyrighted works included in my thesis. I understand that once my award case is recommended and ratified by the Graduate School Board (GSB), the GS will send an electronic copy of the final approved thesis to the University Library for permanent preservation. This will also include processing to make it accessible in the PolyU Electronic Thesis Database and publicly available in the PolyU's institutional repository for worldwide retrieval.
- I confirm that the work presented in the thesis is my own and all references are cited according to accepted conventions of The Hong Kong Polytechnic University. I have submitted the thesis for checking by the following similarity detection software:  
(Please enclose the full similarity report.)

- Pursuant to The Hong Kong Polytechnic University's policies on Plagiarism, I agree that the University has the right to use similarity detection software to check the electronic version of the thesis.

- I confirm that I have fulfilled the residence requirements as follows (please tick as appropriate):

For regular RPg students admitted in the 2015/16 cohort and before (i.e., admitted on 30 June 2016 or before)

- I have spent at least twelve months in aggregate of my studies at PolyU;

For regular RPg students admitted in the 2016/17 cohort and after (i.e. admitted on 1 July 2016 or after)

- I have spent at least two regular semesters as required for 2-year full-time/ 4-year part-time MPhil students; or  
 I have spent at least three regular semesters as required for 3-year full-time/ 6-year part-time PhD students; or  
 I have spent at least four regular semesters as required for 4-year full-time/ 8-year part-time PhD students.

For students of Dual PhD Degree Programmes

[Please read [Appendix 1](#) of Research Postgraduate Student Handbook.]

- I have spent the resident requirement as stated in the Research Postgraduate Student Handbook. Please specify the name of the partner institution:  
\_\_\_\_\_

For students of Joint PhD Supervision Programmes Leading to a PolyU Degree

[Please read [Appendix 1](#) of Research Postgraduate Student Handbook.]

- I have spent the resident requirement as stated in the Research Postgraduate Student Handbook. Please specify the name of the partner institution:  
\_\_\_\_\_



I confirm that I have fulfilled the coursework requirement and English language proficiency (please also indicate below) before the submission of thesis.

For students admitted in the 2013/14 cohort and before (i.e. admitted on 30 June 2014 or before)

- I have taken the Research Language Skills Assessment conducted by the English Language Centre (ELC);

For students admitted between the 2014/15 and 2017/18 cohorts (i.e. admitted between 1 July 2014 and 30 June 2018)

- I have taken the Research Language Skills Assessment and passed the English enhancement subjects recommended by the English Language Centre (ELC).

For students admitted between the 2018/19 and 2020/21 cohorts

- I have passed the English enhancement subjects.

For students admitted in the 2021/22 cohort

- I have taken the Research Language Skills Assessment and passed the English enhancement subjects recommended by the ELC.

For students admitted from the 2022/23 cohort onwards

- I have taken the Research Language Skills Assessment and passed the English enhancement subjects. I have also taken and passed the e-learning module on "Understanding China and the Hong Kong Special Administrative Region, P.R.C.".

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

**Section B1: Thesis Approval and Confirmation of Residence Requirements**

(To be completed by the Chief Supervisor.)

I hereby confirm that

- the thesis submitted by the student has reached the acceptable standard for examination and has also met the University's English language standard expectation.
- the thesis submitted by the student has been checked for similarity and proper use of citation and referencing. It also conforms to the academic conventions of our discipline/profession. (Percentage of Similarity: \_\_\_\_\_%)

(a) PolyU Chief Supervisor's views on the similarity report and any actions taken. **(Required Field)**

(b) Please indicate if the similarity report is acceptable and provide justifications, if any. **(Required Field)**

- the student has fulfilled the residence requirements.

Further comments made by the Chief Supervisor: (if any)

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

(Chief Supervisor)

Date: \_\_\_\_\_

Department/School: \_\_\_\_\_



**Section B2: Thesis Approval by Chief Supervisor/Co-supervisor of Partner Institution/University**

*(applicable to students of Dual PhD Degree Programmes/Joint PhD Supervision Programmes Leading to a PolyU Degree only)*

I agree that the thesis submitted by the student has reached the acceptable standard for examination. Comments made by the Chief Supervisor/Co-supervisor of Partner Institution/University:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chief Supervisor/Co-supervisor of Partner Institution/University)

Name of Partner Institution: \_\_\_\_\_

**Section C: Confirmation of Coursework Requirement and English Language Proficiency**

(To be completed by DoRPgS. If the DoRPgS is one of the supervisors, Section C should be completed by the DRC Chair. If both DoRPgS and D/SRC Chair are the supervisors, this section should be completed by the FRC/SB Chair. If both the DoRPgS, D/SRC Chair and FRC/SB Chair are the supervisors, GSB Chair should handle the case.)

I confirm that the student has fulfilled the English language proficiency and coursework requirements, including all compulsory subjects, with a qualifying GPA of \_\_\_\_\_.

Comments made by the \_\_\_\_\_ :

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department/School: \_\_\_\_\_