

To: All on-going RPg students  
From: Graduate School  
Subject: Revised Regulations Governing Endorsement of Subject Results and Appeal Procedures  
Date: 28 March 2022

Dear RPg Students

The Graduate School Board has reviewed the regulations governing the endorsement of subject results and appeal procedures for RPg students, with the following revisions approved by the Senate at its 117th meeting held on 17 March 2022 for implementation **with effect from Semester 2 of 2021/22:**

- (1) The grades obtained by research students on all subjects will be reviewed and finalised by the Subject Assessment Review Panel (SARP) of the subject offering departments.

For Semester 1 of 2021/22 or before	From Semester 2 of 2021/22 onwards
The grades obtained by research students on coursework subjects, including Practicum and Seminars, will be considered and endorsed by the Subject Assessment Review Panel (SARP) of the department offering the subject. The grades obtained by the research students on Guided-study subjects will be considered and endorsed by the relevant DRC based on the assessment reports (Form GSB/27).	The grades obtained by research students on all subjects will be considered and endorsed by the Subject Assessment Review Panel (SARP) of the department offering the subject.

- (2) Uniform appeal procedures are adopted to handle appeals against all subject results to ensure fairness. For an appeal against the subject result, the student should refer to the guidelines and procedures as stipulated in the section of Appeals against Decisions on Subject Results in the Student Handbook for Taught Programmes:

<https://www.polyu.edu.hk/ar/students-in-taught-programmes/student-handbook/>.

The changes have been reflected in the relevant form and sections of Research Postgraduate Student Handbook:

- Form GSB/27 (<https://www.polyu.edu.hk/gs/current-students/student-forms/>)
- Assessment Regulations (<https://www.polyu.edu.hk/gs/rpghandbook/section8-5-1/>)
- Appeal against Subject Result (<https://www.polyu.edu.hk/gs/rpghandbook/section17-2-3/>)

Regards  
Graduate School