



Signature

Confirmation of Donation In-kind/ Consignment

	*(Please "✓" or delete where appropriate)
I/ Our Organisation* would like to make a donation in-kind / consignment* of the following item(s):	
Donation In-kind/ Consignment* Item and Quantity	
Total Fair Market Value	HK\$
This Consignment includes/ exclude (#For consignment only)	S HK\$ License/ Maintenance* Fee
Purpose of Donation In-kind/ Consignment*	
☐ University Development	☐ Student Development ☐ Academic Development
☐ Research	☐ Others:
Project/ Programme/ Activity	
Means of Recognition	
	the University. The University retains the right to rescind the naming rights in changing circumstances, in
accordance with its prevailing guideline	es and regulations.)
Donor Particulars	
Type of Donor* □ Individe	
Prof./ D	r/ Ir/ Ir Prof./ Ir Dr / Mr/ Mrs/ Ms/ Miss*
Name	(Eng) (Chi)
Organisation/ Position	/
Contact Person/ Position	
Email	Fax
Tel	Mobile
Mailing Address	
	(Graduation year:)
(if applicable) Hong K	ong SAR/ Mainland China/ Overseas*
Faculty/ Sch	ool/ Department:
Declaration in relation to Condition attached to this Donation In-kind/ Consignment ✓ I/ Our organisation* hereby confirm(s) that there will be NO condition attached to this donation. I/ Our Organisation* agree(s) that I/ Our Organisation* will not claim PolyU in case of any damage or loss of the consigned item(s) and will arrange appropriate insurance for the consigned item(s) during the custodian period of the consignment. # (#For consignment only)	
Declaration in relation to Conditi	on attached to this Consignment
☐ I/ Our Organisation* hereby confirm(s) that the condition(s) attached to this consignment is/ are listed below and agree(s) that I/ Our Organisation* will not claim PolyU in case of any damage or loss of the consigned item(s) and will arrange appropriate insurance for the consigned item(s) during the custodian period of the consignment.	
Condition(s) of Consignment:	portion of the consignment.
Declaration in relation to application of Government's matching grant	
☑ I/ Our Organisation* acknowledge(s) and agree(s) that if eligible, PolyU will apply for a grant that matches this donation from the Government by submitting details of this donation.	
Personal Data Collection Statement [@] (Please refer to the next page for details)	
☐ I agree The Hong Kong Polytechnic University to use my personal data to send me information on the marketing subjects indicated in the Personal Data Collection Statement on next page.	
Confirmed by Donor:	

Date

@ Personal Data Collection Statement

Use of Personal data

Please read our Personal Information Collection Statement at www.polyu.edu.hk/giving/docdrive/PICS.pdf.

Use of Personal Data in Direct Marketing

The Hong Kong Polytechnic University would like to use your name, address, telephone number, fax number and email address to inform you of the following activities, services and facilities (collectively, "the marketing subjects"): Activities, seminars or workshops organised by us alone, jointly with our parties or by other parties; privileges, discounts and offers for services provided by us alone or jointly with other parties; and charitable, educational, social and other activities that solicit contributions, donations or participation. We cannot use your personal data for sending information on the above marketing subjects to you unless we have received your consent. Please tick the box on the preceding page to indicate your agreement for us to use your personal data to send you information on the above marketing subjects. You may withdraw from receiving information on the marketing subjects indicated above at any time by sending an email to the Departmental Personal Data Officer at polyu.giving@polyu.edu.hk.

For enquiries, please contact us at (852) 2766 4803 or email us at polyu.giving@polyu.edu.hk

PolyU Foundation: www.polyu.edu.hk/giving/polyu-foundation

(12/2021)