

Confirmation of Donation

* Please "✓" or delete where appropriate

I/ Our Organisation* would like to make a donation of HK\$ _____ for:

University Development
 Student Development
 Scholarship/ Bursary
 Academic Development
 Research
 Others: _____

Project/ Programme/ Activity _____

Means of Recognition _____

(The donation is subject to approval by the University. The University retains the right to rescind the naming rights in changing circumstances, in accordance with its prevailing guidelines and regulations.)

Donor Particulars & Acknowledgment

Type of Donor Individual Organisation

Prof./ Dr/ Ir/ Ir Prof./ Ir Dr / Mr/ Mrs/ Ms/ Miss* _____

Name _____ (Eng) _____ (Chi)

Organisation/ Position _____ / _____

Contact Person/ Position _____ / _____

Email _____ **Fax** _____

Tel _____ **Mobile** _____

Mailing Address _____

Affiliation with PolyU (if applicable) Alumni (Graduation year: _____) Staff Student

Hong Kong SAR/ Mainland China/ Overseas* _____

Faculty/ School/ Department: _____

Name on Donation Receipt _____

(Donations of HK\$100 or above are tax-deductible. A copy of the donation receipt would be sent to your email address.)

Donors who have made cumulative donations of HK\$20,000 or above to the University since November 1994 shall be honoured as a member of The Hong Kong Polytechnic University Foundation. Please indicate your preference in the donor listings:

Preferred name _____ Remain anonymous

Payment by Cheque

Schedule of Payment

One-off, on or before _____
 By Installments
 Yearly
 Quarterly
 Monthly
 Other: _____

Period from _____ to _____
 Installment payment
 HK\$ _____ x _____

Please make the cheque payable to "The Hong Kong Polytechnic University" and send together with this form to: *Alumni Affairs and Development Office, Room M1504, Li Ka Shing Tower, The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong*

Declaration in relation to condition for this donation

I/ Our Organisation* hereby confirm(s) that there will be NO condition attached to this donation.

Declaration in relation to application of Government's matching grant

I/ Our Organisation* acknowledge(s) and agree(s) that if eligible, PolyU will apply for a grant that matches this donation from the Government by submitting details of this donation.

Personal Data Collection Statement ® (Please refer to the next page for details)

I agree The Hong Kong Polytechnic University to use my personal data to send me information on the marketing subjects indicated in the Personal Data Collection Statement on next page.

Confirmed by Donor:

Signature _____ Date _____

@ Personal Data Collection Statement

Use of Personal data

Please read our Personal Information Collection Statement at www.polyu.edu.hk/aado/PICS.pdf.

Use of Personal Data in Direct Marketing

The Hong Kong Polytechnic University would like to use your name, address, telephone number, fax number and email address to inform you of the following activities, services and facilities (collectively, “the marketing subjects”): Activities, seminars or workshops organised by us alone, jointly with our parties or by other parties; privileges, discounts and offers for services provided by us alone or jointly with other parties; and charitable, educational, social and other activities that solicit contributions, donations or participation. We cannot use your personal data for sending information on the above marketing subjects to you unless we have received your consent. Please tick the box below to indicate your agreement for us to use your personal data to send you information on the above marketing subjects. You may withdraw from receiving information on the marketing subjects indicated above at any time by sending an email to the Departmental Personal Data Officer at alumni@polyu.edu.hk.

For enquiries, please contact us at (852) 2766 4101 or email us at polyu.giving@polyu.edu.hk

PolyU Foundation: www.polyu.edu.hk/giving/polyu-foundation