

## CONFIRMATION OF DONATION 捐贈確認書

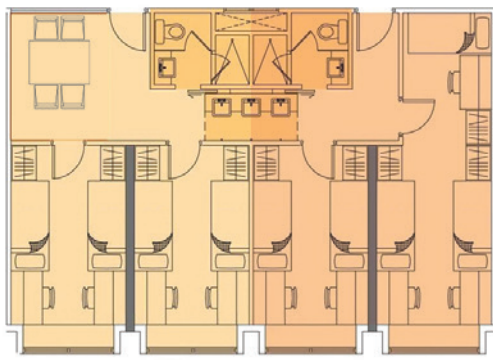
To : Alumni Affairs and Development Office 校友事務及拓展處 (AADO)

Email 電郵 : polyu.giving@polyu.edu.hk / Fax 傳真 : (852) 2364 5467

Room M1504, Li Ka Shing Tower, The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong  
香港 九龍 紅磡 香港理工大學 李嘉誠樓15樓M1504室

(Please "✓" and delete where marked with an "\*" as appropriate 請於適當位置加上「✓」號；並 \* 刪去不適用者)

I/ Our Organisation\* would like to sponsor the following item(s) 本人/ 機構\* 確認贊助以下項目：

Subscribed Items & Quantity 贊助項目及數目	Amount of Donation 捐款金額 (HK\$ 港幣)	
<b>1. Special Nameplate 特色名牌 (@Alumni Atrium 校友薈)</b>		
<input type="checkbox"/> Gold Metal Nameplate 金屬名牌 (金色)	\$38,000	
<input type="checkbox"/> Wooden Nameplate 木紋名牌	\$28,000	
<input type="checkbox"/> Silver Metal Nameplate 金屬名牌 (銀色)	\$22,000	
<b>2. Lamp 明燈</b>		
<input type="checkbox"/> Tall Lamp 高身明燈	\$60,000	
<input type="checkbox"/> Garden Lamp 花園明燈	\$30,000	
<b>3. Bench 長椅</b>		
<input type="checkbox"/> Wooden Bench 木長椅	\$50,000	
<b>4. Theatre Chair 劇院座位</b>		
<input type="checkbox"/> Chiang Chen Studio Theatre 蔣震劇院	\$10,000	
<input type="checkbox"/> Jockey Club Auditorium 賽馬會綜藝館	\$15,000	
<b>5. Tree 樹木 (Our office will discuss and confirm with you the donation amount. 有關捐款金額，本處職員將與閣下聯絡及落實。)</b>		
<input type="checkbox"/> Large Tree 大樹 (>150cm 厘米)	\$100,000 or above	
<input type="checkbox"/> Medium Tree 中樹 (100 - 150cm 厘米)	\$70,000 - \$99,999	
<input type="checkbox"/> Small Tree 小樹 (<100cm 厘米)	\$50,000 - \$69,999	
<b>6. Study Carrel 研習間</b>		
<input type="checkbox"/> Pao Yue-kong Library 包玉剛圖書館 (1-seater 單座位)	\$100,000	
<input type="checkbox"/> Academic Building 教學大樓 (2-seater 雙座位)	\$150,000	
<b>7. Student Hostel Room 學生宿舍房間 (@Homantin Halls of Residence 何文田學生宿舍)</b>		
<input type="checkbox"/> Single Room 單人房	\$100,000	
<input type="checkbox"/> 4-person Compartment 四人居室 <input type="checkbox"/> 5-person Compartment 五人居室 <input type="checkbox"/> No Preference 沒有偏好	 <p style="text-align: center;">4-person Compartment 四人居室      5-person Compartment 五人居室</p>	\$120,000
Remark: AADO will contact donor on the respective recognition arrangement upon confirmation of the donation. 備註：捐款確認後，本處職員會聯絡捐款人跟進有關贊助項目的鳴謝安排。	<b>Total Amount of Donation 捐款總額</b>	<b>\$</b>

I/ Our Organisation\* would like to donate HK\$ \_\_\_\_\_ to support the development of PolyU.  
本人 / 機構\* 樂意捐款港幣 \_\_\_\_\_ 元支持理大發展。

## PAYMENT METHOD 付款方法

**By Cheque 支票** (Please make the cheque payable to "The Hong Kong Polytechnic University" and send together with this form to the Alumni Affairs and Development Office. 支票抬頭請寫「香港理工大學」，並連同本確認書寄交校友事務及拓展處。)

**By Credit Card 信用卡** (Applicable to donation of HK\$200,000 or below only 只適用於捐款港幣200,000元或以下)

PolyU VISA Card 理大VISA 咭

VISA

MasterCard 萬事達咭

Name of Card holder (as shown on the credit card) 信用卡持有人姓名 (咭上所示姓名) : \_\_\_\_\_

Card No. 信用卡號碼 : \_\_\_\_\_ Expiry Date 有效日期 : \_\_\_\_\_ (M月/Y年)

Name on Donation Receipt 捐款收據抬頭 : \_\_\_\_\_

Tax-deductible receipt applicable in Hong Kong will be issued by PolyU for donations of HK\$100 or above.

捐贈港幣一百元或以上可獲香港理工大學發出適用於香港申請扣減稅項之捐款收據。

## DONOR PARTICULARS 捐款者資料

Type of Donor 類別

Individual 個人

Organisation 機構

Name 姓名

Prof. 教授 / Dr 博士 / Ir 工程師 / Ir Prof. 教授工程師 / Ir Dr 博士工程師 / Mr 先生 / Mrs 夫人 / Ms 女士 / Miss 小姐\*

\_\_\_\_\_ (Eng) \_\_\_\_\_ (中文)

Organisation 機構 / Position 職銜

\_\_\_\_\_ / \_\_\_\_\_

Contact Person 聯絡人 / Position 職銜

\_\_\_\_\_ / \_\_\_\_\_

Email 電郵地址

\_\_\_\_\_ Fax 傳真號碼 \_\_\_\_\_

Tel 電話

\_\_\_\_\_ Mobile 手機 \_\_\_\_\_

Mailing Address 通訊地址

Affiliation with PolyU 與理大關係

Alumni 校友

Staff 教職員

Student 學生

(if applicable 如適用)

Year of Graduation 畢業年份 : \_\_\_\_\_

Hong Kong SAR 香港特別行政區 / Mainland China 中國 / Overseas 海外\*

Department/ School/ Faculty 學系 / 學院\* : \_\_\_\_\_

## DONOR ACKNOWLEDGEMENT 捐贈鳴謝

Donors who have made cumulative donations of HK\$20,000 or above to the University since November 1994 shall be honoured as a member of The Hong Kong Polytechnic University Foundation.

香港理工大學基金鳴謝支持理大的捐款者，自一九九四年十一月起，凡捐款累計總額達港幣20,000元或以上，可成為基金會員。

I/ Our Organisation\* would like to use \_\_\_\_\_ (name) in donor and membership listings.

本人 / 機構\* 欲以 \_\_\_\_\_ (名稱) 刊載於理大基金會員名錄。

I/ Our Organisation\* would like to remain anonymous. 本人 / 機構\* 欲以「隱名善長」身份捐款。

## Declaration in relation to application of Government's matching grant 有關申請政府配對補助金的聲明

I/ Our Organisation\* acknowledge(s) and agree(s) that if eligible, PolyU will apply for a grant that matches this donation from the Government by submitting details of this donation. 本人 / 機構\* 同意若符合申請標準，理大將提供是項捐贈細節予政府申請「配對補助金」。

## Declaration in relation to condition for this donation 有關此捐款附帶條件的聲明

I/ Our Organisation\* hereby confirm(s) that there will be NO condition attached to this donation. 本人 / 機構\* 確定此捐款將不附帶任何條件。

## Personal Data Collection Statement 收集個人資料聲明\*

I agree The Hong Kong Polytechnic University to use my personal data to send me information on the marketing subjects indicated in the Personal Data Collection Statement below. 本人同意香港理工大學使用我的個人資料向我發送推廣資訊。

Confirmed by Donor 捐贈者確認：

Signature 簽署

Date 日期

\*Personal Data Collection Statement 收集個人資料聲明

Use of Personal data 使用個人資料

Please read our Personal Information Collection Statement at [www.polyu.edu.hk/aado/PICS.pdf](http://www.polyu.edu.hk/aado/PICS.pdf). 請於 [www.polyu.edu.hk/aado/PICS.pdf](http://www.polyu.edu.hk/aado/PICS.pdf) 閱讀我們的《收集個人資料聲明》。

Use of Personal Data in Direct Marketing 在直接促銷中使用個人資料

The Hong Kong Polytechnic University would like to use your name, address, telephone number, fax number and email address to inform you of the following activities, services and facilities (collectively, "the marketing subjects"): Activities, seminars or workshops organised by us alone, jointly with our parties or by other parties; privileges, discounts and offers for services provided by us alone or jointly with other parties; and charitable, educational, social and other activities that solicit contributions, donations or participation. We cannot use your personal data for sending information on the above marketing subjects to you unless we have received your consent. Please tick the box above to indicate your agreement for us to use your personal data to send you information on the above marketing subjects. You may withdraw from receiving information on the marketing subjects indicated above at any time by sending an email to the Departmental Personal Data Officer at [alumni@polyu.edu.hk](mailto:alumni@polyu.edu.hk).

香港理工大學擬使用您的姓名、地址、電話號碼、傳真號碼和電郵地址通知您以下活動、服務及設施的推廣資訊：

我們舉辦/ 協辦或其他相關機構/ 舉辦的活動、講座或工作坊；我們或其他相關機構提供的優惠、折扣和服務；及有關索求貢獻、捐贈或參與的慈善、教育、社會和其他性質的活動。

除非得到您的同意，我們不會使用您的個人資料發送上述推廣資訊。請您在上述方格內加上剔號，同意我們使用您的個人資料作上述用途。

您可隨時透過電郵至 [alumni@polyu.edu.hk](mailto:alumni@polyu.edu.hk) 向部門個人資料主任要求我們停止使用您的個人資料作直接促銷。

For enquiries, please contact us at 如有查詢，請與本處職員聯繫：

Tel 電話：(852) 2766 4101 / Email 電郵：[polyu.giving@polyu.edu.hk](mailto:polyu.giving@polyu.edu.hk)

PolyU Foundation 理大基金：[www.polyu.edu.hk/giving/polyu-foundation](http://www.polyu.edu.hk/giving/polyu-foundation)