



THE HONG KONG POLYTECHNIC UNIVERSITY
Faculty of Humanities

**Nomination for Faculty of Humanities Outstanding Teaching Award for
Postgraduate Students/Postdoctoral Fellows**
人文學院研究生傑出教學獎

The “Outstanding Teaching Award for Postgraduate Students/Postdoctoral Fellows” scheme is established by the Faculty of Humanities to recognize postgraduate students and postdoctoral fellows for their achievements and contribution in teaching.

To be eligible for the scheme, the nominee should be:

- (i) A bona fide* student of PolyU enrolling on a taught or research postgraduate programme offered by the Faculty of Humanities or a postdoctoral fellow in the Faculty.
- (ii) To be eligible for this award, the nominee must have had teaching or teaching-related responsibility in the academic year with sufficient evidence to support the outstanding performance of the nominee.

**A person is a bona fide student of PolyU during the period when he/she is officially registered at the University until the date when his/her overall results are finalized by the relevant authority confirming his/her satisfactory completion of the award requirements for graduation.*

The completed nomination form should be forwarded to Ms Vivi Chin, Secretary to the Faculty Learning and Teaching Committee, at vivi.chin@polyu.edu.hk no later than **15 August**, including the following information (input on page 3 onwards please):

- A one-page teaching resume and philosophy;
- Evidence of outstanding teaching skills or methods; and
- Evidence of effective teaching including student feedback and reviews from academic staff members who have reviewed or supervised the nominee’s teaching

Part (A) Information of the Nominee (To be completed by the FH staff member)

Department Chinese and Bilingual Studies / Chinese Culture / English / Faculty of Humanities
(delete as appropriate)

Name of Nominee (English) Last Name _____ (in block letters)

First Name _____ (in block letters)

Mode of Study (for students) Full-time / Part-time (Please delete as appropriate)

Student/Staff Number _____

Teaching Subject Code and Title _____

Academic Year(s) / Semester(s) _____

Hours of teaching per week _____

Name of Subject Leader and Department _____

I hereby endorse this nomination and the full contents of the write-up attached, including the accuracy and correctness of any information and descriptions therein.

Name of Nominee

Signature of Nominee

Name of the academic staff (who supervised the subject teaching)

Signature of the academic staff (who supervised the subject teaching)

Name of the Head of Department

Signature of the Head of Department

For Faculty Office Use Only

Date of receipt of nomination form _____

- i) **A one-page teaching resume and philosophy (to be completed by the nominee)**

ii) Evidence of outstanding teaching skills or methods (to be completed by the nominee)

- iii) Evidence of effective teaching including student feedback and reviews from academic staff members who have reviewed or supervised the nominee's teaching**