THE HONG KONG POLYTECHNIC UNIVERSITY

Faculty of Humanities

Faculty Award for Integration of Technology and Humanities (FAITH)
(學院科技與人文融合教研獎)

1. **Introduction**

   In order to promote the use of technology in humanities education and research, the FAITH Award is introduced to give due recognition and encouragement to staff members/teams of the Faculty who have contributed to enhancing and supporting the integration of Humanities and Technology in teaching and learning or in research.

   The Award is NOT part of the President's/Faculty Award for Outstanding Achievement.

2. **Award Name**

   Faculty Award for Integration of Technology and Humanities (FAITH).

3. **Eligibility**
   a. The awards are open for competition by all full-time academic and teaching/clinical staff members/teams in the constituent Departments and Centres of the Faculty of Humanities.

   b. For previous recipients of the FAITH award, they will be eligible to be considered for the FAITH award not in the immediate round but in the subsequent rounds. Such nominations will be assessed based on the performance/achievement attained after the receipt of the last award.

4. **Number of Awards**

   A maximum of TWO awards (individual or team) will be given out each year. No awards will be given if there is no qualified candidate.

5. **Indicative Criteria for Assessment**

   Assessment will be based on the significance and impact of the following:

   a. Integrating technology in humanities education and research to achieve better outcomes/impact; and
   b. Promoting the use of new technology in humanities education and research among FH units.

6. **Assessment Panel**
   c. Nominations submitted by Head/Director of the Department/Centre concerned will be considered by an Assessment Panel chaired by the Dean of the Faculty.

   d. The membership of the Assessment Panel will be determined by the Chairman. External assessment may, if necessary, be obtained at the discretion of the Assessment Panel concerned.

7. **The Prizes**
   a. Each awardee will receive a certificate of commendation signed by the Faculty Dean.

   b. A cash prize of HK$10,000 will be given to each individual awardee and HK$20,000 to each awarded team. Subject to funding availability, a teaching/research grant may be given to each individual awardee or each awarded team for related teaching support or research purposes. The amount is to be determined by Dean(FH).

8. **Frequency of Awards**

The scheme of awards will be operated as an annual exercise on a cycle of one calendar year, following the schedule of the President's/Faculty Award/Dean's Award.

9. **Nomination Procedures**

   a. Call for Nominations

   The Office of the Faculty of Humanities will issue a general notice each year to invite nominations from Heads of Department/other staff members.

   b. All nominations should be submitted in the form of a case write-up on the nominee's excellent performance, using the form for the President's/Faculty Award.

   c. Each nomination should be accompanied by evidence of the nominee's contribution and achievements including a detailed assessment from the Head of Department concerned. For Team Awards, the detailed assessment will be prepared by the Head of Department of the team leader.

   d. The case write-up, together with the Head's assessment, should not be more than three pages of A4-sized paper, including any appendices. Content beyond the third page will NOT be considered.

   e. The Assessment Panel reserves the right not to consider any nomination that does not contain such supporting documents.

   f. All nominations must have the consent of the nominees.

10. **Other Procedures**

Faculty Dean has the sole discretion to prescribe procedures other than those mentioned above as appropriate to suit specific circumstances. Reference will be made to the President's/Faculty Award Scheme when necessary and where appropriate.

(December 2022)