

**THE HONG KONG POLYTECHNIC UNIVERSITY**  
**Faculty of Humanities**  
**Best Idea Award**  
**(最佳建議獎)**

Objectives: This award honours Faculty of Humanities (FH) colleagues who provide the best ideas or most innovative recommendations that lead to enhanced FH profile and the development of the FH as a whole.

Colleagues' recommendations can be, but not limited, to the following areas:

- Admissions
- Alumni/donation
- Research impacts
- Inter-departmental collaboration
- Internationalisation
- Online teaching and Learning
- Ranking
- Student training
- Process streamlining

Prize: A cash prize of HK\$5,000 will be given to each individual awardee/awarded team\*.

\*Idea that is generated through the discussion and/or inputs from two or more staff members. One of the staff members must be from FH Departments/Centres meeting the eligibility and the FH staff member(s) must have made significant contribution to the creation of the idea. The team award is not intended to be awarded to a department/functional team as a whole.

Eligibility:

All full-time non-temporary academic, teaching/clinical and non-academic staff members/teams in the constituent Departments and Centres of FH.

Indicative assessment criteria:

- objectives of the plan and expected results
- the contributions and impact made to FH
- effectiveness and feasibility of the recommendations

Review procedures:

The Award is a competitive scheme. A maximum of THREE awards will be given in each academic year ending 31 August every year\*. Staff members who wish to participate should submit their ideas through "Comments/suggestions for FH Excellence" via the FH homepage (<https://www.polyu.edu.hk/mysurvey/index.php/965526?newtest=Y&lang=en>). Selected staff members will be asked to declare that the ideas are originated by them and have no copyright or other legal/ethical implications. Those who choose to make anonymous suggestions are welcome but they will not be considered for this award.

Selection will be made by an Assessment Panel chaired by the Dean of Faculty who has the sole discretion to prescribe procedures other than those mentioned above as appropriate to suit specific circumstances. The selection panel may invite the relevant staff member(s) to expand on their ideas and write a 1-2 page summary for final consideration.

\*The first award will consider the ideas submitted during the period from 25 May 2020 to 31 August 2021.

August 2020