

# THE HONG KONG POLYTECHNIC UNIVERSITY

## Faculty of Humanities

### Faculty of Humanities Distinguished Thesis Award Scheme for PhD Students

The following presents details of the scheme, being recommended by the Faculty Research Committee (FRC) and approved by the Board of Faculty of Humanities (FH) in February 2003. The scheme was implemented in March 2003 and subsequent changes and updates have been made afterwards. The guideline was further revised in 2013.

#### Objective

1. The scheme aims at rewarding PhD students in the Faculty for the distinguished quality of their theses produced during their studies at PolyU.

#### Names of Award and Merit Prize

2. The award shall be known as the “Faculty of Humanities Distinguished Thesis Award for PhD Students [人文學院優秀博士論文獎]”
3. The merit prize shall be known as the “Faculty of Humanities Distinguished Thesis Award for PhD Students – Merit Prize [人文學院優秀博士論文獎 – 入圍獎]”

#### Eligibility

4. Only PhD candidates (both full-time and part-time) of FH’s constituent Departments will be considered for the award.
5. The completed nomination form should reach the Faculty Office by **15 August**.
6. Candidate should have his/her PhD degree award approved by the Graduate School Board or at least the required documents were submitted to Graduate School for graduation which will be put forward to Graduate School Board meeting before the deadline set out by the Graduate School Board for graduation for each academic year.

#### Structure

7. The Distinguished Thesis Award is a competitive scheme. Only one award will be given in each academic year. Two merit prizes will also be given to recognize students’ achievement.

#### Nomination and Review Process

8. Recommendation should be made by the Board of Examiners (BoE) for the nominee whose PhD thesis is considered to have distinguished quality. The nomination should be supported by all members of the Board of Examiners (BoE). The FRC(FH) will appoint a panel to consider the nominations based on the review of the nominee’s thesis from the External Examiners and the Internal Examiner from the BoE panel. The External Examiners’ reports will be used by the panel in consideration of the nominations. The final decision shall rest with FRC(FH).

### Criteria for the Award

9. The following criteria should be used in considering the award:
- (i) The thesis should be of distinguished academic quality, demonstrating scientific/scholarly merit and originality; and
  - (ii) The candidate must have submitted the thesis to the University within the normative period of study, i.e. between 36 (for Full-time) and 72 (for Part-time) months.

### Prizes

10. FRC(FH) will award both a certificate and monetary prize of \$3,000 (sponsored by Faculty Reserve) to the recipient of the Faculty of Humanities Distinguished Thesis Award for PhD Students to recognize the student's distinguished achievement.
11. FRC(FH) will award both a certificate and monetary prize of \$1,000 (sponsored by Faculty Reserve) to each of the recipients of the Faculty of Humanities Distinguished Thesis Award for PhD Students – Merit Prize to recognize their achievement.