

THE HONG KONG POLYTECHNIC UNIVERSITY

Recommendation of the Examination Panel on a Candidate for

MSc in Engineering Research Studies

Thesis Proposal Confirmation

The Examiners are required, where possible, to use this form to make a joint report on the oral examination, and to make a recommendation to the Engineering Doctorate Programme Committee.

Note : If an agreed report cannot be submitted, each Examiner should report separately.

1. The Candidate

Name :

Student No.:

Department :

Title of Report (for MSc award)/ Thesis (for Thesis Proposal Confirmation):

2. The Examination Panel

Internal Examiners

(1) Chief Academic Supervisor

(2) Second Academic Supervisor * present/not present at the Examination

(3) An Internal Examiner

Date of Examination :

* Please delete as appropriate

3. Report of the Examiners on the Oral Examination

(a) This report can be released to the candidate: Yes No

(b) We prefer to use the tabular format given below.

We prefer to use a free format. Please find the report on the attached sheet.

Time	Activity	Summary of Panel's Views
	Preliminary discussion by the Examination Panel	
	Oral presentation by the candidate	
	Candidate's confirmation of the report/thesis proposal	
	Assessment of the report /thesis proposal and the candidate's performance	

The recommendation of the Examination Panel is shown on the next page.

4. Recommendation of the Examination Panel after the oral examination

The Examiners are requested to fill in either Part A or B.

(A) For the award of MSc in Engineering Research Studies

One of the following recommendations **must** be chosen. Should the Examiners wish to provide additional information regarding their recommendations, this information should be written on a separate sheet and attached to this report.

- (i) The candidate should be awarded the degree of MSc in Engineering Research Studies.
- (ii) The candidate should be awarded the degree of MSc in Engineering Research Studies subject to:
[Please “√” the appropriate boxes]

the following amendments/corrections being made to the report;

an additional assignment;

the above being made/completed to the satisfaction of

the Chief Academic Supervisor

the nominee _____ (Name)

A period of _____ weeks/months is allowed. (*Note: The period should be counted from the date of notification of the Examination Panel’s decision to the candidate and it should not normally be longer than three months.*)

- (iii) The candidate should do a major revision and re-submit the report for the degree of MSc in Engineering Research Studies:

If the report is considered satisfactory by all members of the Examination Panel, the candidate will be exempted from a further examination

The candidate must undergo a further oral examination

A period of _____ months is allowed. (*Note: the period should be counted from the date of notification of the Examination Panel’s decision to the candidate and there should be only one opportunity of re-examination within a maximum period of 12 months.*)

- (iv) The candidate should not be awarded the degree of MSc in Engineering Research Studies, and no re-submission will be permitted for the following reasons:

B) For Thesis Proposal Confirmation

(Please tick as appropriate)

The candidate has met the standard of thesis proposal confirmation and is recommended to continue to the EngD thesis.

The candidate is required to:

(i) revise his/her report

(ii) make a second presentation

(iii) revise his/her report and make a second presentation

on or before _____ (*within three months of the first assessment but before the end of the third semester on which the candidate registers on the thesis[#].*) because he/she failed to perform satisfactorily in the first assessment.

(#Note: A candidate is required to undertake his/her thesis proposal confirmation at the end of the first year of registration on the thesis i.e. after registration on the thesis for 2 semesters. He/she must pass the thesis proposal confirmation by the end of the third semester on which he/she registers on the thesis.)

The candidate is required to be de-registered because he/she failed the thesis proposal confirmation after registration on the thesis for three semesters.

Signed : _____

(Examiners present at the Examination)

Date: _____

5 Decision of the Departmental Research Committee[#] (Required for Thesis Proposal Confirmation only.)

I *approve / do not approve the recommendation of the Assessment Panel as stated in Section 4 (B) above.

Signature: _____ Date: _____
(*DRC / EngD Programme Chairman)

(#Note: If the DRC Chair is one of the supervisors, Section 5 should be completed by the EngD Programme Chairman)

(On completion, please return this form to the Secretary, EngD Programme Committee)