

Preparing for the Q&A

Predicting Questions

Aims

- To better prepare students for questions they may receive in a particular context (e.g. job interview, Q&A about their work, or after a presentation, etc.).

Steps

1. Have students brainstorm and share with a partner what questions they expect to get.
2. Students then paste in the job description/ title and summary of presentation idea/ essay etc. (as relevant) and ask GenAI tool for 6-8 questions a specific audience/interviewer may ask.

I need to prepare for questions in a job interview for _____/after an academic presentation on _____/after a pitch for funding for my _____. (The audience is made up of _____.) Give me 6-8 questions the interviewers/audience may ask. Here is the job description / presentation summary / essay: _____.

3. Pairs/groups then practise asking and answering the questions.
4. Students reflect on activity:
 - *Are there any of the questions which you think are unlikely to be asked? Why?*
 - *Which questions did you find most difficult to answer? Why?*
 - *What specific things do you need to do to improve your responses?*

Getting Feedback on Question Responses

Aim

- To enable students to improve their responses to predicted questions in a specific context

Steps (can be done as after-class follow-on from previous activity)

1. Students make notes on what they plan to say in response to the questions proposed in previous activity/own predictions of what questions may be asked/provided questions.
2. Students provide GenAI tool with context and questions and ask for feedback on response.

I need to prepare my responses to questions in a job interview for _____/after an academic presentation on _____/after a pitch for funding for my _____. (The audience is made up of _____.) Here is a summary of the job description / my essay / presentation / pitch.

I want feedback on my ideas for my response to this question: _____. I plan to talk about _____. Give me 3 specific suggestions related to content to help me improve my response.

3. Encourage students to ask questions related to the GenAI's suggestions if necessary.
4. Students can reflect on this activity by sharing with a partner in class or on a Padlet their responses to (one of) the following:
 - *How helpful did you find it to get suggestions from GenAI about your responses? Why?*
 - *Were there any suggestions which you feel you can ignore? Why?*
 - *Which suggestion was the most helpful to you? Why?*

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