

**THE HONG KONG POLYTECHNIC UNIVERSITY  
DEPARTMENT OF ELECTRONIC AND INFORMATION ENGINEERING**

**Post Specification**

**Part-time Student Assistant [Appointment period: 10 months]**

**Duties**

The appointee will assist the project leader in the teaching and learning projects - “Online Practice System with Issue Tracking for Database and Programming Subjects” and/or “Virtual coding tutorials through online collaborative editing and program compilation”. The appointees will be responsible for:

- (a) assisting in the preparation and development of resources/activities for supporting the teaching innovation;
- (b) design multimedia content;
- (c) develop documentation/PowerPoint;
- (d) coordinating and supporting effectively the promotion of activities, deliverables and events related to the project;
- (e) working collaboratively with other members of the project team;
- (f) develop instructional videos; and
- (g) support lecture/lab/tutorial related to the teaching innovation.

**Qualifications**

Applicants should:

- (i) be current undergraduate students;
- (ii) have good communication and interpersonal skills;
- (iii) be initiative, creative, attentive to details and able to work independently; and
- (iv) have a good command of both spoken and written English and Chinese.

Preference will be given to those who have experience in online gaming platform.

Applicants are invited to contact Mr Ivan Lau at tel no. 2766 6250 or email [ivancf.lau@polyu.edu.hk](mailto:ivancf.lau@polyu.edu.hk) for further information.

27 July 2021